

PROSPECTUS-2018

for centralized online admission in

State Universities (Kurukshetra University, Kurukshetra; Maharshi Dayanand University, Rohtak; Chaudhary Devi Lal University, Sirsa; Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan; Indira Gandhi University, Meerpur; Chaudhary Bansi Lal University, Bhiwani and Chaudhary Ranbir Singh University, Jind)

for

M.Com.; M.A. (Economics)/M.A. (Business Economics); MBA 2- Yr. (Budgeted/SFS)/MBA (General)/MBA (Hons.)/ MBA (Business Economics)/MBA (Tourism & Travel Management); M.A. (Journalism & Mass Communication)/M.Sc. (Mass Communication)/M.A. (Mass Communication); LL.M. (except LL.M. of BPSMV, Khanpur Kalan); M.A. (Political Science); M.A. (Public Administration); M.A. (English); M.A. (Hindi); M.A. (History); M.A. (Geography)/M.Sc. (Geography); M.P.Ed./M.P.E.S; M.A. (Psychology)/M.Sc. (Psychology)/M.A. (Applied Psychology); M.A. (Sociology) and M.A. (Social Work)/Master of Social Work (MSW).



KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

(‘A⁺’ Grade, NAAC Accredited)

Website: www.kuk.ac.in

Admission Portal: <https://kukadmissions.in>

Helpline No. : +91-7375808063, +91-7375808064, +91-7375808065, +91-7375808066,
+91-7375808067, +91-7375808068, +91-7375808069



VISION

Be globally acknowledged as a distinguished centre of academic excellence.

MISSION

To prepare a class of proficient scholars and professionals with ingrained human values and commitment to expand the frontiers of knowledge for the advancement of society.

Dr. KAILASH CHANDRA SHARMA
VICE-CHANCELLOR



Kurukshetra University,
Kurukshetra - 136 119 (INDIA)
(Established by the State Legislature Act XII of 1956)
(A⁺ Grade, NAAC Accredited)



MESSAGE

Kurukshetra University is a premier educational institution of Northern India. Established in 1956, the University is providing higher education to over half a million students perusing their education in the campus and affiliated colleges. By virtue of its commitment to excellence, the University has been awarded A⁺ Grade by NAAC and has been placed at 8th position amongst the State Universities of the country in Category-I by the MHRD and accordingly has also been granted academic autonomy. Located on the southern bank of famed Brahm Sarovar, the Kurukshetra University has a sprawling campus spread over 473 acres. In addition to providing quality education to the students, Kurukshetra University embodies the values of *Yogastha Kuru Karmani*, enshrined in Bhagwadgita, which embodies performing activities while remaining in Yoga.

The University is in the rapid process of transformation to an institution of excellence. In this process, digitalization of the University is being done to develop efficient and transparent systems that facilitate a learners experience in the campus.

The University programmes combine the enduring value of a liberal arts education with the skills and experience offered by professional departments. The University offers 175 courses on the campus in 47 Departments/institutes through a highly qualified faculty. The University also has about 282 affiliated colleges and institutes in seven districts of Haryana.

The campus of the University has often been rated as one of the most beautiful campuses in India. It resembles a large, self-contained educational village with lecture theaters, smart class rooms, Wi-Fi campus, 24 hrs library facility, laboratories, on campus hostel accommodation, cafeterias, canteens, market, swimming pool, gymnasium, bank, ATM's, post office and world class sports facilities. The most remarkable feature of the campus is a seamless interconnection of nature and the built environment. There are a number of lush green gardens, water fountains and sidewalks which provide an ideal environment on the campus for study and leisure.

The centralized admission to various courses offered by the Universities in the state of Haryana have given more opportunities to the students to pursue higher studies in the Institutions of their choice. This process saves their effort to appear in multiple entrance exams. We wish that you perform well in the entrance exam and hope that you will be able to get admission in the University of your choice.

We look forward to welcoming you on campus. I believe you will find it exciting, stimulating and a supportive place in where you can shape your future.

(Kailash Chandra Sharma)

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ABOUT THE STATE UNIVERSITIES

The websites of participating State Universities in Centralized Online Admissions are given below. The aspirants, if they desire to know the detailed profile of any University, they may visit the respective university website:

Sr. No.	Name of the State University	Website
1.	Kurukshetra University, Kurukshetra	www.kuk.ac.in
2.	Maharshi Dayanand University, Rohtak	www.mdurohtak.com
3.	Chaudhary Devi Lal University, Sirsa	www.cdlu.ac.in
4.	Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat)	www.bpswomenuniversity.ac.in
5.	Indira Gandhi University, Meerpur (Rewari)	www.igu.ac.in
6.	Chaudhary Bansi Lal University, Bhiwani	www.cblu.ac.in
7.	Chaudhary Ranbir Singh University, Jind	www.crsujind.org

STATUTORY OFFICERS

**Hon'ble Chancellor
Prof. Kaptan Singh Solanki
Governor, Haryana**

			STD Code : 01744
Vice-Chancellor		Dr. Kailash Chandra Sharma M.Sc., Ph.D., FBS	238039
Registrar		Dr. Parveen Kumar Saini M.Tech., Ph.D.	238026
Dean Academic Affairs		Prof. Shyam Kumar M.Sc., Ph.D.	238045
Dean Students' Welfare		Prof. Pawan Kumar Sharma M.Sc., Ph. D.	238096
Proctor		Prof. R.K. Deswal M.A., Ph. D.	239617
Dean of Colleges		Prof. Rajnesh Kumar M.Sc., Ph.D.	238347
Dean, Research & Development		Prof. N.N. Dogra M.Sc., Ph. D.	238561
Chief Warden (Boys Hostels)		Prof. C.P. Singh M.A.(SW), Ph. D.	238711
Chief Warden (Girls Hostels)		Prof. Manjusha Sharma M.A., Ph.D.	238278
Librarian		Dr. Manoj K Joshi M.Lib., Ph. D.	238367
Controller of Examinations		Dr. Hukam Singh M.Phil., Ph. D.	238377

ABBREVIATIONS

Abbreviations used, stand for:

KUK	Kurukshetra University, Kurukshetra	BPSMV	Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan, (Sonapat)
MDU	Maharshi Dayanand University, Rohtak	CRSU	Chaudhary Ranbir Singh University, Jind
CDLU	Chaudhary Devi Lal University, Sirsa	IGU	Indira Gandhi University, Meerpur (Rewari)
AIC	All India Category	CBLU	Chaudhary Bansi Lal University, Bhiwani
CBS	Core Banking Solution	IQAC	Internal Quality Assurance Cell
DA	Differently Abled	HGC	Haryana General category
DFP	Dependent of Freedom Fighter	HONS.	Honours
ECA	Extra Curricular Activities	HRY	Haryana
ESM	Ex-servicemen and their wards	NTA	National Talent Awards
SFS	Self-Financing Scheme	TFC	Throughout First Class
NAAC	National Assessment and Accreditation Council	UGC	University Grants Commission
G.D.	Group Discussion	CEE	Common Entrance Examination

CHAPTER-1

SCHEDULE OF ENTRANCE EXAM AND COUNSELLING

The Admission/Entrance Exam/Counselling Schedule for centralized online admissions to various courses will be as under:

SCHEDULE OF ADMISSION/ENTRANCE EXAM

Sr. No.	Important events	Date	
1.	Publication of Admission Notice by	19.05.2018	
2.	Filling of Online Application Form will commence w.e.f.	21.05.2018	
3.	Last date for submission of Online Application Form	15.06.2018 (23:59 hrs. Midnight)	
4	Admit Card along with details of Examination Centre will be available for download onwards	18.06.2018 (after 12.00 Noon)	
5	Common Entrance Examination to be conducted during	21.06.2018 to 26.06.2018	
6	Results of Common Entrance Examination will be declared during	23.06.2018 to 30.06.2018	
7	Common Entrance Tests by K.U., Kurukshetra :		
	Course	Date of Common Entrance Exam	Result of Common Entrance Exam declared upto
	(i) M.A. (English)	21.06.2018 at 11.00 a.m.	23.06.2018
	(ii) M.A. (Hindi)	21.06.2018 at 1.00 p.m.	23.06.2018
	(iii) M.A. (Economics)/M.A. (Business Economics)	21.06.2018 at 3.30 p.m.	23.06.2018
	(iv) M.Com.	22.06.2018 at 11.00 a.m.	25.06.2018
	(v) LL.M.	22.06.2018 at 11.00 a.m.	25.06.2018
	(vi) M.P.Ed./M.P.E.S.	22.06.2018 at 11.00 a.m.	25.06.2018
	(vii) MBA 2-Yr. (under Budgeted/SFS), MBA (General, Hons., Business Economics & Tourism & Travel Management)	22.06.2018 at 2.30 p.m.	25.06.2018
	(viii) M.A. (Political Sc.)	23.06.2018 at 11.00 a.m.	26.06.2018
	(ix) M.A. (Public Admn.)	23.06.2018 at 1.00 p.m.	26.06.2018
	(x) M.A. (History)	23.06.2018 at 3.30 p.m.	26.06.2018
	(xi) M.A. (Sociology)	25.06.2018 at 11.00 a.m.	27.06.2018
	(xii) M.A.(Psychology/ M.Sc.(Psychology)/ M.A. (Applied Psychology)	25.06.2018 at 1.00 p.m.	27.06.2018
	(xiii) Master of Social Work (MSW)/M.A. (Social Work)	25.06.2018 at 3.30 p.m.	29.06.2018
	(xiv) M.A. (Journalism & Mass Comm.)/ M.A. (Mass Comm.)/M.Sc. (Mass Comm.)	26.06.2018 at 11.00 a.m.	29.06.2018
	(xv) M.A. /M.Sc. (Geography)	26.06.2018 at 1.00 p.m.	29.06.2018

- Note :**
- For M.P.E.D./M.P.E.S. courses, Physical Efficiency Test (PET) will be conducted in the Dept. of Physical Education, KUK on **26.06.2018 and 27.06.2018**. The schedule and respective groups of PET will be notified on **20.06.2018** on the Centralized Online Admissions Portal of KUK.
 - For MBA 2-Yr. programme, G.D. & Interview will be conducted in the University School of Management, KUK during **23.06.2018 to 27.06.2018**. The schedule and respective group of G.D. & Interview will be notified on **16.06.2018** on the Admission Portal of Centralized Online Admissions.
 - Admission/Entrance Exam. schedule may change without any prior notice.

COUNSELLING SCHEDULE

Candidates are given a nine days window i.e. 29.06.2018 to 07.07.2018 to register for counselling and to fill-in their choices. This window will not be extended under any circumstance. Candidate **MUST LOCK** their choices. If candidates **DO NOT LOCK** their choices, last saved choices will be locked automatically in the last minute of last date of choice filling. Candidates will not be able to change their choices/preference order any more.

Counselling	Category	Display of merit list	Reporting date for admission at the allotted University	Fee/dues Deposited upto	Seats updation by the respective University
First Counselling	All Categories	10.07.2018 at 10.00 hrs.	10.07.2018 to 12.07.2018 upto 16.00 hrs.	12.07.2018 upto 17:00 hrs.	12.07.2018 by 23:59 hrs. (midnight)
Second Counselling (if seats remain vacant)	All Categories	14.07.2018 at 10.00 hrs.	14.07.2018, 16.07.2018 to 17.07.2018 upto 16:00 hrs.	17.07.2018 upto 17:00 hrs.	17.07.2018 by 23:59 hrs. (midnight)
Third Counselling (if seats remain vacant)	All Categories	19.07.2018 at 10.00 hrs.	19.07.2018 to 20.07.2018 upto 16:00 hrs.	20.07.2018 upto 17:00 hrs.	20.07.2018 by 23:59 hrs. (midnight)
Final Counselling will be carried out (if seats remain vacant after 3 rd counselling) by respective universities on the basis of physical presence from 27.07.2018 to 30.07.2018 as per the procedure given below :					30.07.2018 by 23:59 hrs. (midnight)
Procedure for Counselling: If seats remain vacant in any course in any university after 3 rd counselling, the same will be filled up by respective universities in the Final Counselling on the basis of marks of CEE. For final counselling the candidates must report to Chairpersons/Directors of the Concerned Depts./Institutes of the University between 9.00 a.m. to 12.00 noon as per schedule notified by the concerned university. Benefit of reservation will be given to all the reserved categories as per State Reservation Policy. In case, no eligible candidate of the reserved category (other than SC category) is available, these vacant seats will be filled up on open merit basis.					
Commencement of Classes will be from					21.07.2018
Last date for receiving of application for refund of fee					26.07.2018

Note: Counselling schedule may change without any prior notice.

CHAPTER-2

ADMISSION PROCEDURE

2.1 HOW TO APPLY

1. Prospectus can be downloaded from the website of Kurukshetra University, Kurukshetra : www.kuk.ac.in or Admission Portal : <https://kukadmissions.in>
2. Prospective candidates willing to take admission in Post Graduate (PG) courses in M.Com.; M.A. (Economics)/M.A. (Business Economics); MBA 2- Yr. (Budgeted/SFS)/MBA (General) /MBA (Hons.)/ MBA (Business Economics)/MBA (Tourism & Travel Management); M.A. (Journalism & Mass Communication)/M.Sc. (Mass Communication)/M.A. (Mass Communication); LL.M. (except LL.M. of BPSMV, Khanpur Kalan); M.A. (Political Science); M.A. (Public Administration); M.A. (English); M.A. (Hindi); M.A. (History); M.A. (Geography)/M.Sc. (Geography); M.P.Ed./M.P.E.S; M.A. (Psychology)/M.Sc. (Psychology)/M.A. (Applied Psychology); M.A. (Sociology) and M.A. (Social Work)/Master of Social Work (MSW) should visit the website to register themselves and fill the Online Application Form for Centralized PG Admissions.
3. All the relevant information for admission are contained in the Prospectus, no separate information will be sent to any candidate in this regard.
4. Candidates applying for admission are advised to carefully read "Prospectus", all "Notifications" available on **KUK** website and also check their "Eligibility" before filling the online Application Form.
5. All the particulars in the **Application Form** must be filled carefully and no entries should be left unfilled. Incomplete applications are liable to be rejected.
6. The admission portal will remain functional for registration and filling Application Forms as per schedule mentioned in Prospectus on KUK website.
7. Candidates seeking admission have to register themselves through web portal using the button "**New Registration**" by creating their user ID and password. To complete the process of registration the candidate will be asked to fill his/her mobile number and Aadhar number. Candidates should mention their own active mobile number and email ID.
8. After successfully completing the registration process, the candidate can login into its account through button "**Applicant Login**" on portal using their email ID and password and complete/edit its Application Form. To complete the process of filling of Application Form, candidate has to upload his/her latest photo, scanned signature, Aadhar Card/Matric Certificate (in .jpg file of size not more than 40 KB).
9. Candidates have to fill all information in various sections of Application Form one by one and at the end of each section a "**Save**" button is provided to save the information.
10. After successfully completing the personal details asked in Application Form and uploading all the relevant documents candidate will be asked to lock his/her Application Form.
11. Thereafter the candidate can move to the next section to select the course(s) in which he/she wants to take part in admission process subject to fulfilling the eligibility condition.
12. Lastly fee will be calculated according to the category and number of course(s) applied for. After that candidate will be directed to online payment gateway to pay the fee through Internet Banking/Debit Card/Credit Card. The application processing fee including entrance exam fee of a subject has been fixed Rs. 800/- (Rs.200/-for SC/BC/Blind candidates of Haryana). If a student applies for more than one course, he/she will deposit Rs.400/- (Rs.100/-for SC/BC/Blind candidates of Haryana) for each additional course. Such concession is applicable to a maximum of three additional courses. Suppose, a candidate applies for additional 03 courses, he/she will deposit a total of Rs.2000/- (Rs.500/-for SC/BC/Blind candidates of Haryana). If a candidate applies for more than four courses (including additional courses), he/she will apply further for each course along with fee of Rs. 800/- (Rs.200/-for SC/BC/Blind candidates of

Haryana). For taking admissions to the following courses candidates need not to supply the separate Application Form, they will submit only one Admission Application Form as mentioned against each :

Sr. No.	Name of Course	Candidates will submit Application Form
1.	M.A. (Economics)/M.A. (Business (Economics))	One
2.	M.P.Ed./M.P.E.S	One
3.	MBA (Budgeted/SFS)/MBA (General) /MBA (Hons.)/ MBA (Business Economics)/MBA (Tourism & Travel Management); 2-Yr	One
4.	M.A. (Psychology)/M.Sc. (Psychology)/M.A. (Applied Psychology)	One
5.	Master of Social Work (MSW)/M.A. (Social Work)	One
6.	M.A. (Journalism & Mass Comm.)/M.A. Mass Comm./ M.Sc. (Mass Comm.)	One
7.	M.A. (Geography)/M.Sc. (Geography)	One

KUK does not take any responsibility for the candidates not being able to submit their Application Forms by the last date and time on account of any reason beyond the control of the KUK.

13. Candidates can check their fee status after login to their account and can download/print the receipt.
14. Candidate can call the helpline for any technical queries related to the submission of Online Application Form during office hours.
15. **Information regarding Entrance Exam. and Process of Online Counselling :**
 - i) Common Entrance Examination for various courses will be held as per schedule mentioned in Chapter-1.
 - ii) **Admit Card** for the Entrance Examination will be available for download/print on website as per schedule mentioned in Chapter-1.
 - iii) Result of Common Entrance Exam for various courses will be available on website as per the schedule given in Chapter-1.
 - iv) Online Counselling and reporting will be held as per counselling schedule in Chapter-1. After declaration of results of Common Entrance Exams for all the courses, candidates who are willing to participate in counselling shall **have to register** themselves separately online on web portal by paying online counselling fee of Rs.500/- (Rs.125/-for SC/BC/Blind candidates of Haryana) for all rounds of counselling once only at the time of registration for the 1st counselling. No separate counselling fee will be deposited for 2nd, 3rd and upto final round of counselling by the candidate. **The Counselling fee once paid shall not be refunded (full or partially) under any circumstances.**
 - v) For counselling and choice filling, candidates are given a nine days window as per schedule mentioned in Chapter-1 to fill-in their choices. This nine days window will not be extended under any circumstances. Candidates must **“LOCK”** their choices within stipulated time given in the counseling schedule. If candidates **DO NOT LOCK** their choices, last saved choices will be locked automatically in the last minute of last date of choice filling. Candidates will **NOT** be able to change their choices/preferences order any more.
 - vi) **In case of M.P.Ed./M.P.E.S courses, the candidates shall register online counselling only after qualifying the Physical Efficiency Test (PET) as per the schedule mentioned in Prospectus. For MBA 2-Yr. courses, the candidates shall register online counselling only after completion of G.D. and Interview as per the schedule mentioned in Prospectus.**

2.2 ABOUT ENTRANCE TEST AND GROUP DISCUSSION & INTERVIEW

2.2.1 The Scheme/Pattern of Common Entrance Exam. is as under:

Course	Scheme of Entrance Exam.	Marks	Duration
M.A. in English; Hindi; History; Political Science; Economics; Business Economics; Psychology; Mass Comm.; Journalism & Mass Communication, Master of Social Work (MSW); Social Work; Public Admn.; Geography; Sociology; M.A. Applied Psychology M.Sc. in Geography ; Mass Communication, Psychology M.Com.	Entrance Exam. will be of the level of qualifying examination. There shall be 100 objective multiple choice type questions of 1 mark each. The candidates will be awarded 1 (one) mark for every correct answer. There will be negative marking. ¼ Marks (.25 marks) for each wrong answer will be deducted.	100 Marks	1 ½ Hrs.
MBA (Budgeted/SFS) MBA (General/ Hons./ Business Economics/ Tourism & Travel Management) 2-Yr.	The pattern and level of Entrance Exam. shall be similar to the other national level management admission test such as MAT, CMAT, CAT etc. . The Entrance Exam. will consist of four parts : 80 Marks (i) Reasoning Ability : 20 Marks (ii) General Awareness : 20 Marks (iii) General English : 20 Marks (iv) Quantitative Aptitude : 20 Marks Group Discussion and Interview : 20 Marks : (i) Group Discussion : 10 Marks (ii) Interview : 10 Marks	80 Marks	1 ½ Hrs.
LL.M.	The standard of Entrance Exam. shall be of LL.B. (Professional) Degree level.	100 Marks	1 ½ Hrs.
M.P.Ed./M.P.E.S.	Entrance Exam. will be of the level of qualifying examination. There shall be 100 objective multiple choice type questions of 1 mark each. The candidates will be awarded 1 (one) mark for every correct answer. There will be negative marking. ¼ Marks (.25 marks) for each wrong answer will be deducted. Syllabus: NCTE-B.P.Ed., syllabus of 2015	100 Marks	1 ½ Hrs.
	The candidate must qualify the PET (Canadian Test).	The criteria and specification of the individual events of the Canadian Test are given at Chapter-4.	

2.2.2 INSTRUCTIONS FOR ENTRANCE EXAM.

1. The Admit Cards for the Entrance Exam. will be generated through the University website or admission portal w.e.f. 18.06.2018 after 12:00 noon. The candidate can download the same before the date of conduct of Entrance Exam. Roll No. and the Centre of the Entrance Exam. will be mentioned on the Admit Card. However, if any candidate due to any reason, can not get his/her Admit Card up to two days before the Entrance Exam., he/she must contact to the **Helpline No. :** +91-7375808063, +91-7375808064, +91-7375808065, +91-7375808066, +91-7375808067, +91-7375808068, +91-7375808069. No Admit Card will be issued on the day of Entrance Exam.
2. Candidates must not write or change any entry made in the Admit Card after it has been received by them.
3. Candidates must bring the Admit Cards with them at the time of Entrance Exam. Without Admit Card, the candidates will not be allowed to appear in the Entrance Exam.
4. Candidates should reach the Examination Hall well before time and should occupy their seats in the Examination Hall atleast half an hour before the examination starts.
5. Candidates will be given a sealed Entrance Exam. Booklet containing questions as well as the OMR answer sheet 15 minutes before the start of the Exam. During these 15 minutes, the candidates should read the instructions and fill all the required particulars in the Exam. Booklet and OMR sheet.
6. Candidates must sign with a ball-point pen at the appropriate place on the front page of the question booklet as well as the answer-sheet.
7. Candidates should open the paper seal of the Exam. Booklet only when they are asked to do so by the Invigilator.
8. The OMR Answer Sheet must be returned to the invigilator before leaving the Examination Hall and the Question Booklet may be carried by the candidates.
9. The candidates are advised to go through the instructions carefully given on the OMR Answer Sheet at the time of Entrance Exam.
10. Candidates should bring their own good quality blue/black ball-point pens for making entries in the OMR Answer-Sheet. These will not be supplied by the University.
11. Candidates are advised not to fold, put any stray mark or do any rough work on the answer sheet.
12. All the entries in the OMR Answer Sheet should be made strictly according to the instructions given to the candidates in the Examination Hall.
13. Use of books, papers, slide rules, log tables, cellular phones, calculators, pagers, digital diaries etc. will not be allowed in the Examination Hall.
14. If any candidate is found guilty of breach of any rules mentioned in the Prospectus or guilty of using unfair means, he/she will be liable to be punished by the competent authority of the University.
15. The candidates will be allowed to appear in the Entrance Exam. provisionally, subject to fulfilling the prescribed eligibility conditions/criteria given in the Prospectus. **The candidates shall have no right to claim admission to any course merely due to their appearing in the Entrance Exam.**
16. Specimen OMR Answer Sheet along with relevant instructions is appended.

2.2.3 INSTRUCTIONS FOR GROUP DISCUSSION AND INTERVIEW FOR MBA COURSES

1. Admission for these programs will be made on the basis of merit determined by composite marks of the candidates in the Entrance Exam. and Group Discussion & the Personal Interview.
2. The number of candidates to be called for Group Discussion and Personal Interview **will be four times** the total number of seats available in the programme.
3. Final merit list of the candidates called for Group Discussion and Personal Interview will be prepared category-wise on the basis of their aggregate marks in the Entrance Exam., Group Discussion and Personal Interview. **Admission will be made on the basis of final merit list. Appearance in Group Discussion and Personal Interview is must for admission.**
4. The Group Discussion and Personal Interview of the short-listed candidates will be held at the University School of Management, Kurukshetra University Kurukshetra, wherein the candidates will have to present themselves at their own cost from **23.06.2018 to 27.06.2018 at 9.00 a.m.** onwards. Respective group of G.D. & Interview will be notified on **16.06.2018** on the Admission Portal.
5. (a) The candidates appearing in the final year/semester of qualifying examinations in **April/May, 2018** are eligible to apply provisionally. **However, those candidates who have reappear(s) in lower years/semesters examination and their results are awaited on the day of counselling will not be eligible.**

(b) The result of the qualifying examination should be submitted by 31.08.2018 positively failing which the provisional admission shall be cancelled ab-initio.

The candidates must bring all the relevant original documents along with two sets of self-attested photocopies of documents/certificates/testimonials as listed in **Chapter-5** for verification at the time of reporting to the allotted university.

2.3 REGISTRATION FOR COUNSELLING AND LOCKING OF CHOICES

1. After declaration of results of Common Entrance Exams for all the courses, the candidates shall register online on web portal for participating in online counselling (choice filling and seat allotment). **In case of M.P.Ed./M.P.E.S courses, the candidates shall register online after qualifying the Physical Efficiency Test as per the schedule mentioned in Prospectus. For MBA 2-Yr. courses, the candidates shall register online after completion of G.D. and Interview as per the schedule mentioned in Prospectus.**
2. Online Counselling and reporting will be held as per counselling schedule in Chapter-1. After declaration of results of Common Entrance Exams for all the courses, candidates who are willing to participate in counselling shall **have to register** themselves separately online on web portal by paying online counselling fee of Rs.500/-Rs.125/-for SC/BC/Blind candidates of Haryana) for all rounds of counselling once only at the time of registration for the 1st counselling. No separate counselling fee will be deposited for 2nd, 3rd and upto final round of counselling by the candidate. **The Counselling fee once paid shall not be refunded (full or partially) under any circumstances.**
3. For counselling and choice filling, candidates are given a nine days window as per schedule mentioned in Chapter-1 to fill-in their choices. This nine days window will not be extended under any circumstances. Candidates must **“LOCK”** their choices within stipulated time in the window. **If candidates DO NOT LOCK their choices, last saved choices will be locked automatically in the last minute of last date of choice filling. Candidates will NOT be able to change their choices/preferences order any more.**

4. Registration for counselling would be done on admission portal. A candidate shall be allowed to change his/her registration details on the counselling websites/portal, if required, before locking of choices during counselling period. Locking of choices is must, however, the candidates who do not lock the choices, their last filled choice would be considered as final.

2.4 PROCEDURE FOR PREPARING OF MERIT LIST AND COUNSELLING

1. Admission during centralized counselling shall be made on the basis of the inter-se-merit of Entrance Exam. except MBA 2-Yr and M.P.Ed./M.P.E.S. 2-Yr. courses. After 3rd counselling remaining unfilled/vacant seats of centralized counselling shall be filled by the concerned University **as per the schedule given in Chapter-1.**
2. **Tie Breaking Criteria :**
 - (i) Marks of 10+2 Exam.,
 - (ii) if there is still tie then Marks of Matriculation Examination,
 - (iii) if there is still tie then senior in age.
3. On the basis of the merit of the candidate and choices filled by him/her the seat allotment will be carried out. The candidate has to report to allotted department where he/she has been offered the seat, get his documents verified and submit the fee, failing which he/she will not be eligible to participate in the subsequent rounds of counsellings. **However, he/she will only be considered for final counselling on the basis of physical presence.**
4. If a candidate is offered his first choice and he/she reports and submit the fee there than he/she will be out of subsequent rounds of counsellings.
5. If a candidate is offered other than his/her first choice at the time of accepting the seat, a candidate can opt to **'freeze' or 'float'** the choice of course for subsequent round(s), if any, of Centralize seat allocation.
 - **Freeze:** Candidates accept the offered seat and indicate that they are content with the allocated course and institution and that they do not want to participate in further rounds of seat allocation. Such candidates will **NOT** be considered in subsequent rounds of counselling.
 - **Float:** Candidates accept the offered seat and indicate that, if admission to a course of better/higher preference in any Institute has been offered, they will accept it. Else, they will continue with the currently accepted course and institute. Such candidates will be considered in subsequent rounds of counselling.
6. **For candidates who choose the float option, allocation of a seat in a course of his/her higher preference would automatically result in the forfeiture of the seat accepted by the candidate in the earlier round.**
7. Default Float options will be available to only for those candidates who are NOT offered admission to their first choice.
8. Float options are NOT available in the last round of seat acceptance.
9. Except in the last round of seat allocation, a candidate can change from float to freeze by reporting at allotted institute by submitting an undertaking to this effect.
10. If a candidate opts freeze against a seat, the option cannot be changed. However, during the seat allotments period, if there is a change in the credentials of a candidate due to failure in producing valid certificates and the allotted seat gets cancelled then the candidate will be put in

to the default option float. If the changes in the credentials are not leading to cancellation of the seat, then the option freeze continues

11. A candidate has to report only in one programme during one counselling. Reporting in more than one programme during one counselling will be considered invalid and will be debarred from next round of counselling also.
12. The candidate has to ensure that he/she has paid counselling fee before proceeding for online counselling, else he/she will not be considered for online counselling at any stage and candidate would not have any claim. **For participation in online counselling (ID Verification, registration, submission of choices, downloading of seat allotment letters etc.), candidate will visit the web site www.kuk.ac.in or admission portal from any internet point.**
13. Three online counselling will be conducted by the Kurukshetra University, Kurukshetra for admissions of all the seats of various courses of all the State Universities (for details about schedule, refer **Chapter -1**).
14. If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice-versa.
15. Final counselling based on physical presence will be done by the participating Universities at their own level. At the time of final counselling, all the vacant seats of reserved categories **except SC category seats** will be converted into General Category, in case, no candidate of respective reserve category is available and the same will be filled up on merit basis of CEE. Seats of SC category will not be filled up from another category.
16. While displaying the status of availability of seats, the number of seats available in a specific Department/Institute/College/School of a University will be displayed as per eligibility/category.

2.5 POST COUNSELLING INSTRUCTIONS FOR THE CANDIDATES

1. After allotment of a seat/seats in any university, the applicant will report to the concerned University with all requisite documents and prescribed fee. After verification of documents, he/she will deposit the admission fee and get admission. If he/she wants to attend next counselling, he/she will deposit full fee (in the courses where tuition fee is equal or less than Rs.5000/-) and in the case where tuition fee is above Rs.5,000/- he/she will deposit Rs.5000/-. If he/she gets admission in another course in the same university in next round, amount of fee/Rs.5,000/- deposited by the applicant will be adjusted. Balance amount, if any, will be paid/refunded to the applicant. However, if the applicant leaves the seat and takes admission in any other university, fee deposited by the applicant will be refunded later on as per fee adjustment/refund rules. (**Chapter-8**)
2. **The candidate who has reported in the allotted University/Department/Institute and deposited the required fee will only be allowed for next counselling. In case seat is allotted in 2nd or subsequent counsellings, the earlier allotted/reported seat will be cancelled automatically & the candidate will have to report again in university allotted in 2nd or Subsequent counselling. Thus candidates are advised to fill the choices in order of priority only to upgrade.**
3. After the result of each counselling, the candidate shall report in the allotted university alongwith the provisional allotment letter generated from the website alongwith all requisite documents/ certificates/testimonials and password (if any), as per dates mentioned in

Chapter-5. The joining shall be deemed to be confirmed only after online reporting by the concerned universities.

4. The participating Universities will update the status of joining/non-joining by a candidate online through portal as per the schedule given in **Chapter-1**.
5. The Chairpersons/Directors of the concerned University Teaching Departments/Institutes to ensure that ineligible candidate(s) is/are not allowed admission in the Dept./Institute and for this every precaution must be taken. Responsibility for any wrong/irregular admission or admission allowed on the basis of fake certificate, in contravention of the Ordinance, if any, will rest entirely with the Chairperson/Director of the University Teaching Departments/Institutes concerned, admission of such students may be treated as cancelled ab-initio. In case any student files civil suit in any Judicial Court against the orders declaring him/her ineligible, the said civil suit is required to be defended by the Department/ Institutes concerned of the respective university.
6. In case any candidate is found to have supplied false information, certificate, documents etc. or is found to have withheld or concealed some information in his/her Admission Application Form he/she shall be liable to be debarred from admission to the course. If a candidate is admitted on the basis of the information submitted by him/her, which is found to be incorrect or false at a later stage, his/her admission will be cancelled and all fees and other dues paid by him/her shall be forfeited. The University/Department/Institute may also take further action, as deemed fit, against the candidate.

2.6 REPORTING OF THE SELECTED CANDIDATE IN THE ALLOTTED UNIVERSITY/DEPT./INSTITUTE

1. The candidate shall get the print out of the provisional allotment letter from website www.kuk.ac.in or admission portal and will report to the allotted university and deposit the requisite fees.
2. Selected candidates are required to report during reporting period as given in **Chapter-1** for that particular counselling at the allotted university for which they have been selected, **with the allotment letter generated from the website along with all requisite documents/certificates/testimonials/proof of annual parental income from all sources (where applicable)**.
3. The candidates who have reported at the allotted university will get a system generated Provisional Admission Slip from the allotted university after completing the admission formalities including depositing of admission fees.

2.7 POST COUNSELLING INSTRUCTIONS FOR THE PARTICIPATING UNIVERSITIES

1. Verification of the credentials of the candidate will be done by the respective Universities/ Department/ Institutes at the time of reporting for admission. Any entry or information filled/made by the candidate, if found to be false, shall entail automatic cancellation of admission.
2. The candidates found eligible for admission, will be required to complete other admission formalities as per norms. The candidate must be in possession of all the relevant documents.
3. Online Reporting of each selected candidate shall be done by allotted university. Online reporting should be done as and when candidate reports at university and not on the last date of admission.
4. The candidates who have reported at the allotted university will get a system generated Provisional Admission Slip from the allotted university after completing the admission formalities including depositing of admission fees.

5. Universities are required to update the admissions online on www.kuk.ac.in or admission portal as per schedule in **Chapter-1**.
6. **No excuse from universities regarding non-updation of admissions because of Internet not working, etc. would be entertained in any case. If institute's internet facility does not work, they should use the facility of nearby institute or other Internet Points or Cyber Café for Reporting. The counselling would not be delayed because of them and no seats of university would be filled after that.**
7. No excess admission shall be made by any university.

2.8 GENERAL INSTRUCTIONS FOR ADMISSION

1. Admissions for all courses shall be made purely on the basis of marks obtained in the Common Entrance Examination (CEE) except MBA (where admission will be made on the basis of composite merit of CEE- 80% and G.D. & Interview -20%). There will be absolutely no weightage of any kind during admission.
2. Admission under Kashmiri Migrants (K.M.) category and under any other category i.e., Outstanding Sports Persons, NSS/NCC Certificate Holders, Single Girl Child, Transgender etc. shall be made on the basis of Common Entrance Examination (CEE).
3. There will be no Entrance Examination for Foreign Students.
4. If the University authorities are not satisfied with the character, past behaviour and antecedents of a candidate, they may refuse to admit him/her in the University/Department/Institute/College. In order to ensure academic standards, discipline and peaceful atmosphere in the University/Department/ Institute/College, the Vice-Chancellor of the University concerned may cancel the admission of any student for a specified period.
5. Canvassing in any form is strictly prohibited. Further, if any candidate, person or official engages himself/herself in any act that results in the use of unfair means in this counselling, he/she shall be liable to prosecution under relevant law, including the Indian Penal Code. Candidates indulging in any such activity and/or canvassing may also be denied admission.
6. **The decision of the Centralised Online Admission Coordination Committee of the University in all matters relating to the admissions shall be final.**
7. Haryana Residents are also entitled for admission against All India Category seats.
8. All disputes pertaining to counselling for making admissions to the courses for the session 2018-19 are subject to the jurisdiction of the district court of the concerned University (i.e. where admission taken).
9. All the rules and regulations for submission of migration certificate by the candidates who have passed the qualifying examinations from other Universities / Boards will be applicable as per the rules of the concerned university.
10. **Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. List of Anti Ragging Committee and Instructions of each university is uploaded on the website of respective university.**
11. Each admitted student shall have to furnish Self Declaration by him/her and his/her Parent/Guardian as per specimen given at **Annexure-IX & X** that he/she was never found guilty of ragging and shall not indulge in any act of ragging. At the time of admission every candidate

shall be required to give an undertaking of good conduct & behaviour and not to indulge in ragging. If a candidate after his/her admission is found indulging in any kind of ragging, his/her admission is liable to be cancelled.

12. For the guidance of candidates, List of Universities along with Departments/Institutes, Courses, Intakes and fees thereof is provided at **Chapter-3**. Candidates should go through this Chapter for preparation of his/her mind set for selection of preferences of choices to be filled by the candidate during online counselling.
13. Under no circumstances the original certificates of the candidate should be retained by any Department/Institute of the University. (i) Self-attested photocopies of Certificates/DMCs & documents for Date of Birth, Weightages etc. and (ii) Recent photograph duly attested by a Gazetted Officer must be attached with the Admission Form. The self attested documents/certificates like mark-sheet, Date of Birth certificates etc. would be accepted from the applicants as per Under Secretary General Administration o/o Chief Secretary to Govt. Haryana letter No. 62/09/2010-6GSI dated 22.08.2016 copy received from the Director Higher Education Panchkula order No.12/21-2016 Admn.(5) dated 07.09.2016 and UGC, MHRD, GOI, Bahadur Shah Zafar Marg, New Delhi letter No. D.O. No.1-3/2007 (CPP-II) dated 06.12.2016. Anyhow, if the Department/Institute, so desires, the original certificates from the candidate can be demanded for any purpose whatsoever and after doing the needful the same will be returned immediately.
14. The University reserves no right to change the allotment of seat for any particular individual as the allotment is done purely as per the defined counselling procedure/admission guidelines. No such request will be considered.
15. For refund of semester/admission fee deposited in the University Teaching Department/Institute, in case of admission cancellation, candidate has to give application for refund to the concerned Dept./Institute of the respective University well within time. Remember you are required to apply for refund of fee, in case you want to get the admission cancelled in allotted University (Department/Institute/College/School) **on or before 26.07.2018. The ultimate responsibility of refund the fee lies with the concerned University as per refund rules of that university.**
16. As per the Haryana Govt. Welfare of SC and BC Dept. Notification No.808-SW (1) dated 17.08.2016, in exercise of the powers conferred by Clause (d) of Section 2 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), the Governor of Haryana specify the following criteria for exclusion of creamy layer within the Backward Classes as per the Schedules appended to the Act namely Schedule-I, II, III :

The children of persons having gross income of upto 03 (Three) Lakh Rupees shall first of all get the benefit of reservation in admission. The left out quota shall go to that class of Backward Classes citizens who earn more than Three Lakh Rupees but upto Six Lakh rupees per annum. The Sections of the Backward Classes above Six Lakh Rupees per annum shall be considered as Creamy Layer under Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016.
17. As per directions of the Director, Higher Education, Haryana, Panchkula vide their letter No. 18/30-2015 UNP(4) dated 08.03.2017 link AADHAR ID with the bank account is mandatory for all the students to be admitted in the University Teaching Departments/Institutes and affiliated Colleges/Institutes w.e.f. the session 2017-18. Every student shall be in possession of AADHAR Number at the time of admission. All the Chairpersons/Directors of University Teaching

Departments/Institutes will ensure the implementation of the above instructions of the State Government w.e.f the session 2017-18.

18. Nothing contained in this Prospectus should be construed to convey sanction or cited as an authority for which University regulations alone are applicable.
19. To increase the probability of getting a seat, candidates are advised to fill maximum choices.

CHAPTER-3

UNIVERSITY-WISE COURSES, INTAKE, SEAT MATRIX AND FEES

University/Dept./Institute wise distribution of seats as per the reservation policy of the State Govt., details of supernumerary/additional seats and fees as supplied by the concerned University are given here. Any change in intake, supernumerary/additional seats/fees for the session 2018-19 will be incorporated at the time of counselling.

Seat Matrix : Kurukshetra University, Kurukshetra

Name of Course, Duration	No. of Sanctioned Seats	Break up of seats as per State Govt. Reservation Policy						Total Fee (1 st & 2 nd Sem.)	Remarks
		AIC	HGC	SC	BC (A)	BC (B)	DA/PwD/PH/ESM/DFE		
M.A. (Hindi) 2-Yr.	60	09	25	10	08	06	02	5823/-	
M.A. (Public Admn.) 2-Yr.	60	09	25	10	08	06	02	5823/-	
M.A. (Sociology) 2-Yr.	60	09	25	10	08	06	02	5909/-	
M.A.(Political Sc.) 2-Yr.	60	09	25	10	08	06	02	5823/-	
M.A. (English) 2-Yr.	120	18	51	20	17	11	03	5823/-	
M.A. (Economics) 2-Yr.	60	09	25	10	08	06	02	5823/-	
M.A. (Business Economics) 2-Yr.	60	09	25	10	08	06	02	5823/-	
Master of Social Work (MSW) 2-Yr.	50	08	21	08	07	05	01	6613/-	The Dept. has the distinction of being the first School of Social Work not only in the State of Haryana but also in neighboring states like Punjab, Himachal Pradesh, Jammu & Kashmir and Union Territory of Chandigarh.
M.A. (History) 2-Yr.	60	09	25	10	08	06	02	5823/-	
M.A. (Psychology) 2-Yr.	50	08	21	08	07	05	01	6323/-	
M.A. (Journalism & Mass Comm.) 2-Yr.	30	05	12	05	04	03	01	8109/-	
M.Sc. (Mass Comm.) 2-Yr.	30	05	12	05	04	03	01	30500/-	
M.Sc. (Geography) 2-Yr.	60	09	25	10	08	06	02	7085/-	
M.Com. 2-Yr.	130	20	55	22	18	12	03	6053/-	
LL.M. 2-Yr.	30	05	13	05	04	02	01	6683/-	
MBA 2-Yr. (under Budgeted Scheme)	120	18	51	20	17	11	03	42999/-	
MBA 2-Yr. (under SFS)	60	09	25	10	08	06	02	80500/-	
M.P.Ed. 2-Yr.	40+2*	06	17	07	05	04	01	6613/-	

*** 30% seats shall be reserved for female candidates in each category for M.P.Ed. programme.**

Details of Additional/Supernumerary Seats over and above the sanctioned seats

(A)	Sr. No.	Category	No. of Seats
	1	Kashmiri Migrants	02
	2	Outstanding Sports Person	02
	3.	NCC cadets who have attended the Republic Day (R.D.) Parade and Camp over and above the sanctioned seats.	01
	4.	NSS Merit Certificate holders who have attended the Republic Day (R.D.) Parade and Camp over and above the sanctioned seats.	01
	5.	Supernumerary seat in each dept./course in UGC programmes for a single girl child or one amongst the only two girl children with no male child holding Haryana domicile.	01
	6.	Supernumerary Seats for International Students (10% seats for foreign students and 5% seats for Indian working in Gulf and South East Asia.	15%

- (B) Two additional seats will be for outstanding sports persons over and above the sanctioned seats for the outstanding sports persons (except the courses in which admissions are being made by the Haryana State Counselling Board/A.I.E.E.E.) as per the following criteria:

Norms For Outstanding Sports Person : Outstanding Sports Person means a person who has atleast represented the University or State in the Inter University or Senior National Level Championship or above. This include (Senior National, Federation Cup, National League, Inter Zonal National, National Games/National University Games during the course of his/her Graduate/Post Graduate studies).

Guidelines for Sports Seats : Sports Certificate for admission will only be considered, if the candidate produce the Gradation Certificate **from the respective Govt.** in respect of the game/sports for which the candidate claim outstanding sports person seat.

In case any state **does not issue the Gradation Certificate**, the following criteria will be adopted:

- In case of International/National participation or Position Holder, a certificate of authenticity will be required **from concerned National Federation/State Association.**
- In case of Inter University Participation or Inter University Position Holder other than Kurukshetra University, a certificate of authenticity **from the Head of Sports of the concern University will be required.**
- The game/event must be in the scheduled list of Association of Indian University Sports Calendar.
- The tournament must be organised by recognised Federation/Association duly affiliated with State Olympic Association/Indian Olympic Association and Ministry of Youth Affairs & Sports.
- Achievement during the course of Graduate and Post-Graduate studies will be considered for admission in Post-Graduate courses including Law (3 Year).**
- No sports achievement lower than the above will be considered for admission for out standing sports person category, even if the seats remain vacant.

Criteria to decide the Merit

- In case of tie in the sports achievement level then the maximum number of achievements at the same level of the minimum eligibility under sports criteria will be taken into account for deciding the merit.
- If still there is tie, then the marks obtained in the Entrance Test will be considered for deciding the merit.

- c) If still there is tie, then the marks obtained in the Qualifying Exam. will be considered for deciding the merit.
- d) If still there is tie, then the age will be considered for the merit (Higher in the age will be considered for the merit).

No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra, CBSE Nationals /Vidya Bharti Nationals /Rural Tournaments/Panchayat Tournaments/ Novaodya Nationals and invitation non-recognised tournaments/sports festivals.

- (C) One additional seat in all courses will be for NCC cadets who have attended the Republic Day (R.D.) Parade and Camp over and above the sanctioned seats.
- (D) One additional seat in all courses will be for NSS Merit Certificate holders who have attended the Republic Day (R.D.) Parade and Camp over and above the sanctioned seats.
- (E) Two additional seats in all courses will be for Kashmiri Migrants.
- (F) One supernumerary seat over and above the sanctioned seats in each dept./course in UGC programmes for a single girl child or one amongst the only two girl children with no male child for admission to the UGC courses being run in the UTDs./Institutes w.e.f. the academic session 2017-18. Eligibility for admission to supernumerary seat for a single girl child is as under :
 - i. The supernumerary seat will be given only to the girl child holding Haryana Domicile, if she is otherwise eligible and her name appears in the merit list.
 - ii. Admission to supernumerary seat in a course will be made as per the eligibility criteria and merit for admission purpose (MAP) fixed for the course given in the Prospectus. If there are more than one candidates applying for admission to this supernumerary seat, the admission will be made strictly on the basis of merit fixed for the purpose of admission in the course.
 - iii. If the supernumerary seat in a course remains vacant due to non availability of suitable candidate, it may not be offered to a candidate of any other category and will remain vacant.
- (G) **Supernumerary Seats for International Students:** 15% seats in all courses are classified as supernumerary seats for Foreign Students out of which 10% shall be earmarked for foreigners and 5% seats shall be earmarked for wards of Indians working in Gulf and South East Asia. These seats are interchangeable. Foreign students, if admitted, will have to produce No Objection Certificate from the Ministry of External Affairs and/or Ministry of Education, Govt. of India, irrespective of anything contained in any other Handbook Calendar published by this University. **Detailed rules for admission to Foreign Students are given under Chapter-13.**

Seat Matrix : Maharshi Dayanand University, Rohtak

Name of Course, Duration	No. of sanctioned seats	Break up of seats as per State Govt. Reservation Policy						Total fee (1 st & 2 nd Sem)
		AI C	HGC	SC	BC (A)	BC (B)	DA/ PwD/ PH/ESM/ DFF	
M.A. (History) 2-Yr.	70	10	30	12	10	06	02	2184/-
M.A. (Psychology) 2-Yr.	40	06	16	07	06	04	01	3184/-
M.A. (Applied Psychology) 2-Yr.	30	04	13	05	04	03	01	3184/-
M.Com 2-Yr.	60	09	25	10	08	06	02	2244/-
M.A. (Journalism & Mass Comm.) 2-Yr.	30	04	13	05	04	03	01	2484/-
M.A. (Hindi) 2-Yr.	60	09	25	10	08	06	02	2184/-
M.A. (Public Admn.) 2-Yr.	40	06	17	07	05	04	01	2184/-
MBA (General) 2-Yr.	60	09	26	10	08	06	01	37594/-
MBA (Hons.) 2-Yr.	60	09	26	10	08	06	01	49984/-
MBA (Business Economics) 2-Yr.	60	09	26	10	08	06	01	37464/-
M.A. (Geography) 2-Yr.	50	07	21	09	07	05	01	2484/-
M.A. (Sociology) 2-Yr.	40	06	17	07	05	04	01	2484/-
M.A. (Political Sc.) 2-Yr.	60	09	26	10	08	06	01	2184/-
M.A. (English) 2-Yr.	65	10	27	11	09	06	02	2184/-
LL.M. 2-Yr.	30(shift 1)	04	13	05	04	03	01	8037/-
	30(shift 2)	04	13	05	04	03	01	57617/-
M.A. (Economics) 2-Yr.	60	09	25	10	08	06	02	2184/-
M.P.Ed. 2-Yr.	30	05	13	05	04	03	00	4274/-
For University Institute of Law and Management Studies (UILMS), Gurgaon								
LL.M. 2-Yr.	30	04	13	05	04	03	01	57497/-
MBA (General) 2-Yr.	120	18	51	21	16	11	03	51994/-

Note: The above mentioned category-wise distribution of seats is subject to the Reservation policy to be notified by the State Govt for the session 2018-19.

Details of Additional/ Supernumerary seats over and above the sanctioned seats :

Sr. No.	Category	No. of Seats
1	Kashmiri Migrants	02
2	Outstanding Sports Persons	01 (where number of sanctioned seats is less than 30), and 02 (where number of sanctioned seats is more than 30)
3	Supernumerary Seats for Foreign Students	15% (out of which 5% seats have been earmarked for the children of Indian workers in the Gulf countries and Southeast Asia)
4	Supernumerary Seats for Single Girl Child	01 (Matter under consideration with Admission Committee)
5	Additional Seats for NRI, their children and wards	10%
6	Supernumerary/Additional seats for wards of University employees	01(Matter under consideration with Admission Committee)

Note: Additional/Supernumerary seats for MDU, Rohtak will be filled up as per norms, guidelines and eligibility prescribed by the MDU, Rohtak.

Supernumerary seats for Defence Personnel deputed by Director General Military Training, New Delhi :

Sr. No	Name of Department	Name of course	Seats reserved
1	IMSAR	MBA 2 Yr.	05
2	Journalism & Mass Communication	M.A	02
3	Law	LL.M.	01
4	Physical Education	M.P.Ed	02
5.	UILMS, Gurgaon	LL.M.	01

Seat Matrix :Ch. Devi Lal University, Sirsa

Name of Course, Duration	No. of Sanctioned Seats	Break up of seats as per State Govt. Reservation Policy						Total Fee (1 st & 2 nd Sem.) (Amount Rs.)
		AIC	HGC	SC	BC(A)	BC(B)	DA/ PwD/ PH/ESM/ DFF	
MBA (General) 2-Yr.	100	15	42	17	14	09	03	21,890/-
MBA (Hons.) 2-Yr.	40	06	16	07	06	04	01	21,890/-
M.Com. 2-Yr.	60	09	25	10	08	06	02	5,890/-
M.A. (Mass Comm.) 2-Yr.	60	09	25	10	08	06	02	9,890/-
M.P.Ed. 2-Yr.	25+5*	04	10	04	04	02	01	7,890/-
M.A. (English) 2-Yr.	60	09	25	10	08	06	02	7,890/-
M.A. (Economics) 2-Yr.	50	08	21	08	07	05	01	5,190/-
M.A. (Public Admn.) 2-Yr.	50	08	21	08	07	05	01	5,190/-
LL.M. 2-Yr.	30	04	13	05	04	03	01	19,990/-
M.A. (Hindi) 2-Yr.	60	09	25	10	08	06	02	5,190/-
M.A. (History) 2-Yr.	60	09	25	10	08	06	02	5,190/-
M.A. (Geography) 2-Yr.	50	08	21	08	07	05	01	6,190/-

*These seats are meant for outstanding sports persons.

Note : 30% seats shall be reserved for female candidates in each category for M.P.Ed. programme.

Details of Additional/Supernumerary Seats over and above the sanctioned seats

Sr. No.	Category	No. of seats
1.	Kashmiri Migrants	5%
2.	Outstanding Sports Persons	02*

* For admission against such seats the candidate will be required to submit the grading certificate of sports issued by the Director of Sports and Youth Welfare, Govt. of Haryana, Chandigarh.

Note: Additional/Supernumerary seats for CDLU, Sirsa will be filled up as per norms, guidelines and eligibility prescribed by the CDLU, Sirsa.

Seat Matrix : Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat)

Name of Course, Duration	No. of Sanctioned Seats	Break up of seats as per State Govt. Reservation Policy								Total Fee (1 st & 2 nd Sem.) (Amount Rs.)
		AIC	HGC	SC	BC (A)	BC (B)	DA/ PwD/ PH/ ESM/ DFF	KKGC*	BKGC*	
M.Com. 2-Yr.	60	09	22	10	08	06	02	02	01	20,000/-
MBA 2-Yr.	60	09	22	10	08	06	02	02	01	25,000/-
M.A. (Political Science) 2-Yr.	40	06	14	07	05	04	01	02	01	15,000/-
M.A. (History) 2-Yr.	40	06	14	07	05	04	01	02	01	15,000/-
M.A. (Social Work) 2-Yr.	40	06	14	07	05	04	01	02	01	15,000/-
M.A. (English) 2-Yr.	30	05	10	05	04	03	01	01	01	15,000/-
M.A. (Economics) 2-Yr.	30	05	10	05	04	03	01	01	01	10,000/-
MPES 2-Yr.	30	05	10	05	04	03	01	01	01	10,000/-

Details of Additional/Supernumerary Seats over and above the sanctioned seats :

Sr. No.	Category
1	* The reservation for the students of Khanpur Kalan (KKGC) and Bhainswal Kalan (BKGC) has duly been approved by the State Govt. Haryana.
2.	Note: In addition to above two supernumerary seats have also been allowed to the students from Jammu & Kashmir in every course offered by the University.

Note: Additional/Supernumerary seats for BPSMV, Khanpur Kalan (Sonapat) will be filled up as per norms, guidelines and eligibility prescribed by the BPSMV, Khanpur Kalan (Sonapat).

Seat Matrix : Indira Gandhi University, Meerpur (Rewari)

Name of Course, Duration	No. of Sanctioned Seats	Break up of seats as per State Govt. Reservation Policy						Total Fee (1 st & 2 nd Sem.) (Amount Rs.)
		AIC	HG C	SC	BC (A)	BC (B)	DA/ PwD/ PH/ESM/ DFF	
M.A.(English) 2-Yr.	60	09	25	10	08	06	02	5,000/-
M.A. (Hindi) 2-Yr.	60	09	25	10	08	06	02	5,000/-
M.A. (Economics) 2-Yr.	60	09	25	10	08	06	02	5,000/-
M.A. (Political Sc.) 2-Yr.	60	09	25	10	08	06	02	5,000/-
M.A. (History) 2-Yr.	60	09	25	10	08	06	02	5,000/-
M.Sc. (Geography) 2-Yr.	60	09	25	10	08	06	02	10,000/-
M.Com. 2-Yr.	60	09	25	10	08	06	02	8,000/-
LL.M. 2-Yr.	30	04	13	05	04	03	01	10,000/-
MBA 2-Yr.	60	09	25	10	08	06	02	35,000/-
MBA (Tourism & Travel Management)	30	04	13	05	04	03	01	30,000/-
M.P.E.S.	40	04	13	05	04	03	01	8,000/-

Note : for more details regarding fee structure and other fee to be charged i.e. hostel fee, examination fee etc. the website of the university be visited.

Details of Additional/Supernumerary Seats over and above the sanctioned seats :

Sr. No.	Category	No. of seats
1.	Kashmiri Migrants (except the courses run under the norms of BCI, PCI and NCTE)	02*
2.	Outstanding Sports Persons (except the courses run under the norms of PCI, AICTE and NCTE)	01 (where number of sanctioned seats is less than 30), and 02 (where number of sanctioned seats is more than 30)
3.	Supernumerary seats to promote cultural activities (except the courses run under the norms of PCI, AICTE and NCTE)	01
4.	Supernumerary Seats for International Students	15% (10% seats for foreign students and 5% seats for Indian working in Gulf and South East Asia.
5.	Supernumerary Seats for actual NRI candidates and their children (except the courses run under the norms of PCI, AICTE and NCTE)	10%
6.	Supernumerary/Additional Seats for Meerpur Village candidates (except the courses run under the norms of AICTE and NCTE)	02* (*where the intake is around 50. In case, intake is more than 50, then 02 seats in every block of 50 could be added)
7.	Additional Seats for Single Girl Child (except PCI and AICTE courses/programmes)	01*

Supernumerary seats for Defence Personnel deputed by Director General Military Training, New Delhi :

Sr. No	Name of Department	Name of course	Seats reserved
1	Management	MBA 2 Yr.	05

***Note:** Additional/Supernumerary seats for IGU, Meerpur (Rewari) will be filled up as per norms, guidelines and eligibility prescribed by the IGU, Meerpur (Rewari).

Seat Matrix : Ch. Bansi Lal University, Bhiwani

Name of Course, Duration	No. of Sanctioned Seats & Additional seats, if any	Break up of seats as per State Govt. Reservation Policy						Total Fee (1 st & 2 nd Sem.) (Amount Rs.)
		AIC	HGC	SC	BC (A)	BC (B)	DA/ PwD/ PH/ESM/ DFF	
M.Com. 2-Yr.	40+15*	06	17	07	06	03	PH-01	8,000/-
M.A. (Economics) 2-Yr.	40+15*	06	17	07	06	03	PH-01	5,000/-
MBA 2-Yr.	40+15*	06	17	07	06	03	PH-01	35,000/-
M.A. (English) 2-Yr.	40+15*	06	17	07	06	03	PH-01	5,000/-
M.A. (Hindi) 2-Yr.	40+15*	06	17	07	06	03	PH-01	5,000/-
M.A. (Journalism & Mass Comm.) 2-Yr.	30+12*	04	13	05	04	03	PH-01	6,000/-
M.Sc. (Geography) 2-Yr.	20+10*	03	08	03	03	02	PH-01	10,000/-
M.A. (History) 2-Yr.	40+15*	06	17	07	06	03	PH-01	5,000/-
M.A.(Political Sc.) 2-Yr.	40+15*	06	17	07	06	03	PH-01	5,000/-
Master of Social Work (MSW) 2-Yr.	30+12*	04	13	05	04	03	PH-01	10,000/-
M.Sc. (Psychology) 2-Yr.	30+12*	04	13	05	04	03	PH-01	10,000/-
M.P.Ed. 2-Yr.	30+12*	04	13	05	04	03	PH-01	8,000/-

* **One** seat of Outstanding Sports Persons, **two** seats for Kashmiri Migrants, **one** seat for Youth Activities, **one** seat for Single Girl Child, 15% seats for Foreign Candidates and 10% seats for NRI Candidates in each course.

Details of Additional/Supernumerary Seats and above the sanctioned seats :

Sr. No.	Category	No. of Seats
1	Kashmiri Migrants	02
2	Outstanding Sports Person	01
3	Supernumerary Seats for International Students (10% seats for foreign students and 5% seats for Indian working in Gulf and South East Asia.	15%
4.	Supernumerary seat for a single girl child.	01
5.	Supernumerary /Additional Seats for NRI candidates	10%
6.	Supernumerary Seat for participating in Cultural Activities	01

Note: Additional/Supernumerary seats for CBLU, Bhiwani will be filled up as per norms, guidelines and eligibility prescribed by the CBLU, Bhiwani.

Seat Matrix : Chaudhary Ranbir Singh University, Jind

Name of Course, Duration	No. of Sanctioned Seats	Break up of seats as per State Govt. Reservation Policy						Total Fee (1 st & 2 nd Sem.) (Amount Rs.)
		AIC	HGC	SC	BC(A)	BC(B)	DA/ PwD/ PH/ ESM/ DFF	
M.Com. 2-Yr.	50	07	22	09	07	04	01	7,290/-
M.A. (Economics) 2-Yr.	50	07	22	09	07	04	01	7,290/-
MBA 2-Yr.	50	07	22	09	07	04	01	22,290/-
M.A. (Mass Comm.) 2-Yr.	30	04	13	05	04	03	01	8,490/-
M.A. (English) 2-Yr.	50	07	22	09	07	04	01	8,490/-
M.A. (History) 2-Yr.	50	07	22	09	07	04	01	7,290/-
M.Sc. (Geography) 2-Yr.	50	07	22	09	07	04	01	17,140/-
M.P.Ed. * 2-Yr.	40	06	17	07	05	04	01	9,990/-
M.A. (Psychology) 2-Yr.	50	07	22	09	07	04	01	8,490/-

Note: * 30% seats in M.P.Ed. Course will be reserved for female candidates in all categories

Details of Additional/Supernumerary Seats and above the sanctioned seats :

Sr. No.	Category	No. of Seats
1	Kashmiri Migrants	02
2	Outstanding Sports Persons	02
3	NCC cadets who have attended the Republic Day (R.D.) Parade an Camp over and above the sanctioned seats.	01
4	NSS Merit Certificate holders who have attended the Republic Day (R.D.) Parade an Camp over and above the sanctioned seats.	01
5	Supernumerary seats for International Students (10% seats for foreign students and 5% seats for Indian working in Gulf and South East Asia.	15%
3	Supernumerary seats for Single Girl Child	01

Note: Additional/Supernumerary seats for CRSU, Jind will be filled up as per norms, guidelines and eligibility prescribed by the CRSU, Jind.

CHAPTER-4

CORSE-WISE ADMISSION ELIGIBILITY AND CRITERIA

Sr. No.	Name of Course & Duration	Eligibility (passed one of the following examination from University/Board of School of Education, Haryana or any other recognized university)	Admission Criteria
1.	M.A. (English) 2-Yr.	Bachelor Degree in any discipline with atleast 45% marks in aggregate (42.75% in case of SC/ST/Blind/Visually/ Differently Abled etc. candidates).	On the basis of marks obtained in the Common Entrance Exam.
2.	M.A. (Hindi) 2-Yr.	-do-	-do-
3.	M.A. (Economics) 2-Yr./ M.A. (Business Economics)	-do-	-do-
4.	Master of Social Work (MSW)/M.A. (Social Work) 2-Yr.	-do-	-do-
5.	M.A. (Sociology) 2 Yr.	-do-	-do-
6.	M.A. (Political Sc.) 2-Yr.	-do-	-do-
7.	M.A.(Public Admn.) 2-Yr.	-do-	-do-
8.	M.A. (History) 2-Yr.	-do-	-do-
9.	M.A. (Psychology) / M.Sc. (Psychology)/ M.A. (Applied Psychology) 2-Yr.	-do-	-do-
10.	M.A. (Journalism & Mass Comm.) / M.A. Mass Comm./ M.Sc.(Mass Comm.) 2-Yr.	-do-	-do-
11.	M.Sc. (Geography) 2-Yr/ M.A. (Geography) 2-Yr.	B.A./B.Sc. (General or Hons.) with Geography as a subject with atleast 45% marks in aggregate (42.75% in case of SC/ST/Blind/Visually/Differently Abled etc. candidates).	-do-
12.	M.Com. 2-Yr.	B.Com./BBA/BTM/BIM/ Bachelor of Arts/Science with Economics/ Mathematics with 45% marks in aggregate (42.75% in case of SC/ST/Blind/Visually/Differently Abled etc. candidates).	-do-
13.	LL.M. 2-Yr. (except LL.M. of BPSMV, Khanpur Kalan)	LL.B. (Professional) Examination or an examination recognized as equivalent thereto with atleast 50% marks in the aggregate (Minimum Pass marks for SC/ST candidates) shall be eligible to join First Semester of the LL.M. Course.	-do-
14.	MBA 2-Yr. (under Budgeted Scheme)/MBA 2-Yr. (under SFS)/MBA (General)/MBA (Hons.)/ MBA (Business Economics/ Tourism & Travel Management)	Bachelor's Degree of three year duration in any discipline with not less than 50% marks in the aggregate (47.5% in case of SC/ST/Blind/Visually/ differently abled etc. candidates).	Merit determined by composite marks of the candidates in, the Common Entrance Exam.-80% followed by Group Discussion and the personal interview-20%.
15.	M.P.Ed./M.P.E.S. 2-Yr.	i) Education Qualification: B.Sc. (Physical Education, Health Education & Sports) with atleast 50% marks in aggregate. or	After qualifying the Physical Efficiency Test (PET) admission to M.P.Ed./M.P.E.S course

	<p>Bachelor of Physical Education (B.P.Ed.) with at least 50% marks in aggregate.</p> <p>(ii) Physical Efficiency Test: All the eligible candidates will be required to qualify the Physical Efficiency Test (Canadian Test) (PET) and the criteria for PET are as under :</p> <p>Male :</p> <ol style="list-style-type: none"> 1. Total Distance of the Circuit 75 mt. (excluding the length of Long Jump Pit & Width of River Crossing). 2. Long Jump 10 ft. 3. River Crossing 7 times-(6.0 ft width) 4. Vaulting Horse Height 5.0 ft. 5. Forward Roll. 6. Hurdle Height 3.6 ft. 7. Two Buckets of 10 kg each. 8. Timings to complete Circuit 33 sec. <p>Female :</p> <ol style="list-style-type: none"> 1. Total Distance of the Circuit 75 mt. (excluding the length of Long Jump Pit & Width of River Crossing). 2. Long Jump 8 ft. 3. River crossing 5 times-(4.0 ft width) 4. Vaulting Horse Height 4.0 ft. 5. Forward Roll. 6. Hurdle Height 2.6 ft. 7. Two Buckets of 5 kg each. 8. Timings to complete circuit 35 sec. <p>The description of the placement of obstacles :</p> <ol style="list-style-type: none"> 1. Distance from Starting Line to Long Jump – 12m. 2. Distance from Long Jump to River Crossing-10m. 3. Distance from River Crossing to Vaulting Horse - 9m. 4. Distance from Vaulting Horse to Front Roll-7m. 5. Distance from Front Roll to Hurdle-15m. 6. Distance from Hurdle to Buckets-10m. 7. Distance from Buckets to Finish Line -12m. <p>Note :</p> <ol style="list-style-type: none"> 1. All the candidates required to bring original ID proofs (Aadhar Card/ Driving Licences/ PAN Card/Voter Card) at the time of PET. 2. In case of two fouls during the whole circuit the candidate will be treated as fail. 3. In case the candidate complete the circuit without any foul but not within the prescribed duration (Male-33 sec. & Female-35 sec.) he/she will be treated as fail. 4. In case of one foul during the whole circuit and the candidate completes the circuit within time limits (Male-33 sec. & Female-35 sec.) he/she will be given second chance. Further in the second chance/attempt, if he/she commits any foul he/she will be treated as fail. 5. If a candidate skips any station during the circuit he/she will be treated disqualified. 6. If any obstacles brakes during the course of the 	<p>will be based on the marks obtained in the Common Entrance Exam.</p>
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		<p>circuit, fresh chance will be given to the candidate.</p> <ol style="list-style-type: none"> 7. The decision of obstacle judge will be final. 8. Any misbehaviour/misconduct by the candidate before/during/after the PET test will be treated as disqualified for the PET. 9. Only the candidates who are appearing for the PET will be allowed to enter the PET Hall with their Roll No. 10. The candidates appearing in the PET must wear proper sports kit, otherwise he/she will not be allowed for the test. 11. The result of PET will be declared on the spot. 12. Note : Married female selected candidates will have to submit a certificate from RMO/MO of the University Health Centre that she is not in family way, alongwith an undertaking that if during the course of study, it is found that she is in family way, her admission would be liable to be cancelled IPSO-FACTO and all dues paid by her shall be forfeited. 	
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CHAPTER-5

LIST OF DOCUMENTS TO BE BROUGHT BY THE CANDIDATES AT THE TIME OF REPORTING TO THE ALLOTTED UNIVERSITY

The candidates must be in possession of the following original documents, certificates and testimonials alongwith two sets of self attested photocopies of all the relevant documents and photographs duly attested by a Gazetted Officer at the time of reporting to the allotted University for ascertaining their Date of Birth, Eligibility, Category and so on. The original certificates shall be returned after verification by the Dept./Institute :

- (a.) Certificate showing marks obtained and maximum marks in each subject of the qualifying examination(s) (for example, for admission to M.A., M.Sc., or M.Com. courses, the self-attested photocopies of the DMCs of Bachelor Degree Part-I, II & III are required). **Admission is to be given irrespective of the declaration of final year result. however, the candidate must submit the proof of qualifying examination by 31.08.2018 failing which, the admission will be cancelled.**
- (b.) Matriculation or equivalent examination certificate in support of the date of birth, and +2 certificate.
- (c.) **Character Certificate :**
 - (i) **Private candidates:** Candidates who have passed the qualifying examination as private candidates should submit their character certificate duly signed by a First Class Magistrate.
 - (ii) **Candidates with Gaps in study:**
 - a) Male candidates who have gaps in their academic career after the qualifying examination, must furnish a certificate of **gap AND character** for the gap period duly attested by Notary Public.
 - b) Male candidates who are/were in service during the gap period, must furnish a certificate of employment from the employer AND should also furnish separately a character certificate of the gap period duly attested by Notary Public.
 - c) Female candidates who have gaps in their academic career after the qualifying examination, must furnish character certificate from the last institution attended.
 - (iii) **Candidates who have recently qualified:** Candidates who have passed/appeared in the qualifying examination in 2018 session must submit Character Certificate from the Head of the Institution last attended as per specimen given in **Annexure-I**.
- (d) Certificate on the prescribed proforma for candidates belonging to SC/BC /DFE/ESM/DA categories of Haryana, if applicable:
 - (i) Scheduled Caste (SC) Certificate as per **Annexure-II**, if applicable.
 - (ii) Backward Class (BC Block- A & B)) Certificate as per **Annexure-III**, if applicable.
 - (iii) Joint Affidavit by the parents of BC candidates on the prescribed form, as per **Annexure-IV**, if applicable.
 - (iv) Certificate from wards of Deceased/Disabled/Discharged Military/Para-Military Personnel/Ex-Servicemen or Ex Personnel of Para-Military Forces as per **Annexure-V**, if applicable.
 - (v) Certificate in respect of Differently Abled (DA) Candidates, as per **Annexure-VI** if applicable.
 - (vi) Certificate required to be furnished by the children and grand-children of Freedom Fighters (DFE) as per **Annexure-VII**, if applicable.
 - (vii) Certificate from ESM and their wards as per **Annexure-VIII**, if applicable.
 - (viii) Undertaking of Anti Ragging by the students as per **Annexure-IX**.
 - (ix) Undertaking of Anti Ragging by the Parent/Guardian as per **Annexure-X**.

- (x) Joint Affidavit by the real parents of the girl child on non-judicial paper of Rs. 10/-duly attested by 1st Class Magistrate for Supernumerary Seat for Single Girl Child for admission in KUK only, as per **Annexure –XI**, if applicable. A self declaration will also be given by the eligible applicant that she is the only single girl child/only two girl children of her real parents with no male child on the plain paper alongwith application form. [In case the information contained in the form is found to be false at any stage, the competent authority will be entitled to cancel the admission without any notice and forfeit her fee/funds deposited in the Department/Institute].
- (xi) Bonafide Resident Certificate as per **Appendix-A**, if applicable. Candidates who have passed their qualifying examination from a University in the State of Haryana will be deemed to be Haryana residents and will not be required to submit a certificate of bonafide resident of Haryana as per guidelines of Appendix A.
- (e) Employer's Certificate in case of employee, if applicable.
- (f) The candidates seeking admission under Kashmiri Migrants seats should submit attested copies of the following documents alongwith the Admission Application Form and bring the same in original at the time of counselling:
 - (i) Certificate of registration as Kashmiri Migrants issued by the Relief Commissioner Jammu or Divisional Commissioner, Delhi to establish the status of the applicant as registered migrants.
 - (ii) Proof of current residence such as Ration Card, Aadhar Card, Photo Identity Card/Voter Card, issued by the Election Commissioner, Driving Licence etc.
- (g) Admit Card.
- (h) Proof of Annual Parental Income from all sources (in case of BC candidates)
- (i) Aadhar No. (if available)
- (j) Coloured photographs

Note :

1. **THE CANDIDATES MUST ENSURE THAT THEY HAVE OBTAINED THE RELEVANT CERTIFICATE(S) FROM THE APPROPRIATE COMPETENT AUTHORITY APPROVED AND NOTIFIED BY GOVT. OF HARYANA.**
2. **IT IS THE SOLE RESPONSIBILITY OF THE CANDIDATE TO ATTACH COPY OF MATRIC/AADHAR ALONGWITH THE APPLICATION FORM. DISCREPANCY, IF ANY, SHALL NOT BE COMMUNICATED TO THE CANDIDATES BY THE DEPARTMENT/INSTITUTE.**

CHAPTER-6

RESERVATION OF SEATS AND GUIDELINES FOR RESERVATION

The reservation policy notified by the State Government Haryana is applicable to all the Universities. State reservation policy at the time of counselling (**for preparation of seat matrix**) shall be followed. **Seats will be allotted to each university as per the seat matrix given by them at Chapter-3.**

(A) Distribution of seats

The seats shall be distributed as under :

- (1) All India Category including Haryana : 15%
- (2) Bonafide Residents of Haryana : 85%

(50% of the seats earmarked for bonafide residents of Haryana will be reserved for the categories as mentioned at (B) below, as per State Govt. policy and remaining 50% seats will be filled from among Haryana General Category)

(B) Reservation of seats for Bonafide Residents of Haryana

The seats shall be reserved for the categories as under :

(i)	Scheduled Castes	20%
(ii)	Backward Classes of Haryana (except Socially advanced persons/Sections (creamy layer))	27% (16 % for Block-A) (11 % for Block-B)
(iii)	Differently Abled	03% If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%).
(iv)	Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2018, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2019 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.	

(C) Guidelines for Reservation :

1. **The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment by the State Govt. from time to time.**
2. If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
3. The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list or day of final counselling (whichever applicable), no eligible candidate belonging to the respective reserved categories is available for admission.
4. If a candidate of Haryana General, SC and BC also apply for Differently Abled/ESM/ DFF category will be considered first for Haryana General, SC and BC category.

5. Candidates claiming reservation under Scheduled Caste will submit the certificate as per **Annexure-II**, Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Proforma as per **Annexure-III**, and affidavit as per **Annexure-IV**.
6. BC (Block A&B) candidates for benefit of reservation shall also have to furnish an affidavit on the prescribed proforma to the effect that he/she is not covered under the criteria of creamy layer as per **Annexure-IV** at the time of reporting to the allotted university. The said affidavit shall be furnished jointly by both father and mother of the candidate. **The children of persons having gross income of upto 03 (Three) Lakh Rupees shall first of all get the benefit of reservation in admission. The left out quota shall go to that class of Backward Classes citizens who earn more than Three Lakh Rupees but upto Six Lakh rupees per annum. The Sections of the Backward Classes above Six Lakh Rupees per annum shall be considered as Creamy Layer under Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016.**
7. Certificate from wards of Deceased/Disabled/Discharged Military/Para- Military Personnel/ Ex-Servicemen or Ex-Personnel of Para-Military Forces – **Annexure-V**.
8. Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. **However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently abled candidates belonging to Haryana are required to submit the certificate as per Annexure-VI.**
9. Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per **Annexure-VII**.
10. ESM and their wards of Haryana are required to submit the certificate as per **Annexure-VIII**.
11. For horizontal reservation, ESM/DFP candidates of General, SC and BC category will also have to furnish ESM/DFP certificate as mentioned above.
12. In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11.04.2013 in the LPA 98/2013 (O&M) CWP No.20359 of 2012, Sh. Ishwar Singh Vs KUK & Others, preference shall be **given** to ESM first before giving admission to wards against ESM reserved seats.
13. As per instructions of the Government of Haryana, General Administration Department, General Services-III Branch, Chandigarh containing in letter No. 22/10/2013-1GSIII dated 10.08.2017 for giving following priorities for reservations or preferences to the wards of Armed Forces personnel for admission in medical/professional/non-professional courses running in the University Teaching Departments/Institutes/Affiliated/Maintained Colleges/Institutes :
 - (a) Priority-I : Widows/Wards of Defence personnel killed in action.
 - (b) Priority-II : Wards of disabled in action and boarded out from service.
 - (c) Priority-III : Widows / Wards of Defence personnel who died while in service with death attributable to military service.
 - (d) Priority-IV : Wards of disabled in service and boarded out with disability attributable to military service.

(e) Priority-V : Wards of Ex-servicemen who are in receipt of Gallantry Awards:

- (i) Param Vir Chakra
- (ii) Ashok Chakra
- (iii) Sarvottam Yudh Seva Medal
- (iv) Maha Vir Chakra
- (v) Kirti Chakra
- (vi) Uttam Yudh Seva Medal
- (vii) Vir Chakra
- (viii) Shaurya Chakra
- (ix) Yudh Seva Medal
- (x) Sena, Nau Sena, Vayu Sena Medal
- (xi) Mention - in-Despatches

(f) Priority-VI : Wards of Ex-servicemen.

14. All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
15. A candidate, who applies for reserved category will be considered first in general category. In case, he/she does not get a seat of his/her choice in general category, then he/she will be considered for reserved category as applicable. The category of allotted seat may be higher than the actual category of the candidate.
16. If the number of seats in any particular category is not a round figure, 0.5 or above will be taken as one and less than 0.5 shall be ignored, except that in Physically Handicapped, Children & Grand-children of Freedom Fighters and Ex-Servicemen and their Wards Categories, at least one candidate will be admitted from all the three categories in total.
17. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
18. 30% seats in M.P.Ed. will be reserved for female candidates in all categories in the universities as mentioned in the **Chapter-3**.
19. Differently Abled candidates will not be considered for admission to M.P.Ed./M.P.E.S.

CHAPTER-7

ELIGIBILITY CERTIFICATE

The eligibility for admission to various courses will be checked by the Chairperson/Director of the Department/Institute concerned at their own level and after provisional admission, the Registration Branch **of the concerned University** will check all documents of admitted candidates **except** State Universities/Board of Haryana.

The candidates who have passed their lower examination from any University **except** State Universities/Board of Haryana, are required to obtain an Eligibility Certificate from the Registration Branch before they are admitted provisionally by the Department/Institute concerned. For Eligibility Certificate, the prescribed form can be had from the concerned Department/Institute. Application Form alongwith original certificates should be submitted to the Branch Officer (Regn. Branch) for issuing the Eligibility Certificate. No such students will be given even provisional admission without obtaining Eligibility Certificate.

FOREIGN STUDENTS

Candidates who have passed lower/qualifying examinations from Foreign Universities or Boards are required to submit Eligibility Certificate. The Eligibility Certificate will be issued by the Registration Branch on checking the required documents, such as student's visa and original documents of a Foreign student. No Foreign student will be given even provisional admission without obtaining Eligibility Certificate.

CHAPTER-8

GUIDELINES FOR CANCELLATION OF SEATS AND REFUND/ADJUSTMENT OF FEE

1. For withdrawal of admission Fee, the candidate should submit a request in the concerned university as per the date given at **Chapter-1**. After withdrawal, the seat shall be cancelled and shall be allotted to next eligible candidate. Proforma of **Application for Adjustment of Dues/Fees at Annexure-XIII and Application for withdrawal of admission and refund of fee at Annexure-XIV**.
2. In case a candidate gets a new seat in subsequent counselling, the earlier allotment/admission, if any, will stand cancelled automatically.
3. In case a candidate upgrades to a new discipline in the same university, he/she should report again in the allotted institution but need not to deposit one semester fees again. He will deposit the balance fee if any. Surplus fee will be adjusted/refunded by the concerned university.
4. If a candidate upgrades to a new University, one semester fees shall be required to deposit in the new University along with all relevant documents for verification and should submit fee withdrawal request in the previous institution.
5. The candidates who did not get seat in previous counselling or who are not satisfied with the allotted seat may try in subsequent counselling for getting a seat as per the case respectively. **Once the seat in subsequent counselling is allotted, the previous seat allotted (if any) will automatically be cancelled. After allotment of seat in subsequent counselling, the candidate must report at the allotted institute and in case of non reporting by the candidate, the newly allotted seat will also be cancelled and that seat will be automatically offered to the candidates in the next subsequent counselling. Previously allotted seat once withdrawal by a candidate, the same will not be given to him again by any means after new allotment of seat in the subsequent counselling even if it remains vacant.**
6. **Refund of Fee in case student leaves after joining the course:** The refund of fee will be done as per the fee refund rules of the concerned university. The Rules for Adjustment/Refund of Fee will be uploaded on the website by the concerned Universities and also pasted on the Notice Board of the Departments/Institutes for information of the students. It would not be permissible for university to retain the last Institution Leaving Certificates in original. **Application for withdrawal of admission and refund of fee at Annexure-XIV.**
7. Adjustment of Fee in case of candidate after having deposited fee for admission in one course, join another course in the same university is permitted, after withdrawal of his/her candidature from the previous course. Balance fees/funds, if any will be deposited and surplus amount, if any will be adjusted/refunded to the candidate. **Application for adjustment of dues/fees (after the change of Department) as per Annexure-XIII.**

Benefits of Fee for SC Candidates of Haryana

There is a Post Matric Scholarship Scheme of GOI for welfare of SC as per letter No.3/44-2012 Sch (2) dated 18.06.2013 of the Director General Higher Education, Haryana, Panchkula. SC students whose parents/guardian income is upto Rs. 2.50 lac per annum are eligible for benefits under the scheme. The benefits include enrollment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsorily payable by the student to the institution or University/Board. Refundable deposit like caution money, security deposit are, however, excluded. For students admitted under this scheme the application form has to be submitted by the students to the concerned Chairperson/Director of the Department/ Institute.

Note: An income declaration will be furnished by the self-employed parents/guardian of SC candidates, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardian are required to obtain income certificates from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper.

1. No fee will be charged by the University from the students belonging to the SC category, whose parent's Income is less than 2.50 lac p.a., who will be admitted during the academic session 2018-19 as per instructions of the Director Higher Education, Haryana.
2. No fee will be charged from the students belonging to the SC category as per instructions issued under the Post Matric Scholarship Scheme by the Director, Technical Education Haryana, for technical courses approved by AICTE under the purview of the Department.
3. Students belonging to the SC category who are eligible for Post Matric Scholarship Scheme should get their Saving Bank Account linked with Aadhaar Card to get transferred the funds in their respective bank accounts.
4. Students who are eligible for Scheduled Caste and Backward Class Scholarship(s) as the case may be, may apply online on the dates which will be announced/published in the newspapers/Haryana welfareschemes.org portal by the State Govt./Funding Agencies.

Free Education for Dependent Children of Leprosy Affected Persons (LAPs) :No fee/dues will be charged from the dependent children of Leprosy Affected Persons and education in the University Teaching Departments/Institutes will be free for them.

CHAPTER-9

List of University-wise Chairpersons/Directors of the Departments/Institutes, Telephone, Mobile No., Email and Courses Kurukshetra University, Kurukshetra

Sr. No	Name of the Chairperson/Director	Dept./Institute	Telephone, Mobile No & Email	Name of Course
1.	Dr. S.S. Rehal, Prof. & Chairperson	English	9815004298 Srehal63@gmail.com Chairperson.english@kuk.ac.in	M.A. English
2.	Dr. (Mrs.) Puspa Rani, Prof. & Chairperson	Hindi	9896206889, 7015722354 Extn. 2552 Chairperson.hindi@kuk.ac.in	M.A. Hindi
3.	Dr. Sanjeev Bansal, Prof & Chairperson	Economics	9416913666, Extn. 2564 chairperson.economics@kuk.ac.in	M.A Economics M.A. Business Economics
4.	Dr. C.P. Singh, Prof. & Chairperson	Social Work	09416291626, Extn. 2554 chairperson.sw@kuk.ac.in	M.A. Social Work
5.	Dr. Chandra Paul Singh, Prof. & Chairperson	Sociology	7082113081 Chairperson.sociology.kuk.ac.in	M.A. Sociology
6.	Dr. Nirupma Gupta, Chairperson	Political Sc.	9466067126 Extn. 2570 chairperson.polsc@kuk.ac.in	M.A. Political Sc.
7.	Dr.(Mrs.) Manjusha Sharma Prof. & Chairperson	Public Admn.	9896343783 Extn. 2583 Chairperson.pubad@kuk.ac.in	M.A. Public Admn.
8.	Dr. S.K. Chahal, Prof. & Chairperson	History	Extn. 2558 9466034624 Chairperson.history@kuk.ac.in	M.A. History
9.	Dr. Rohtash Singh, Prof. & Chairperson	Psychology	01744-238410 Extn.2516, 2521 Chairperson.psychology@kuk.ac.in	M.A. Psychology
10.	Dr. S.S. Boora, Prof. & Director	Journalism & Mass Comm.	01744-238310 7082113049 director.imcmt@kuk.ac.in	M.A. Journalism & Mass Comm. M.Sc. Mass Comm.
11.	Dr. Rajeshwari, Prof. & Chairperson	Geography	8168499733 Extn. 2513, 2515 Chairperson.geography@kuk.ac.in	M.Sc. Geography
12.	Dr. Neelam Dhanda, Prof. & Chairperson	Commerce	01744-238290, 9416422106 Extn. 2528, 2531 chairperson.commerce@kuk.ac.in	M.Com.
13.	Dr. Dalip Kumar, Prof. & Chairperson	Law	9896242030, Extn.2538 Chairperson.law@kuk.ac.in	LLM-2 Yr.
14.	Dr. (Mrs.) Sudesh Prof. & Chairperson	University School of Mgt.	01744-238565 Extn. 2527 9416782192 chairperson.usom@kuk.ac.in	M.B.A. 2Yr.
15.	Dr. Arvind Malik, Prof. & Chairperson	Physical Education	01744-238196, Extn. 2731, 2732 chairperson.phyedu@kuk.ac.in	M.P.Ed.

M.D.U., Rohtak

Sr. No.	Name of Chairperson/Director	Dept./Institute	Telephone, Mobile No. & Email I.D	Name of Courses
1	Dr. Jaiveer Dhankhar	History	9416337944 hod.history@mdurohtak.ac.in	M.A. History
2	Dr. Nov Rattan Sharma	Psychology	9355612805 hod.psychology@mdurohtak.ac.in	M.A. Psychology M.A. Applied Psychology
3	Dr. R.R. Saini	Commerce	9215612006 hod.commerce@mdurohtak.ac.in	M.Com.
4	Dr. Harish Kumar	Journalism & Mass Communication	9416051022 hod.journalism@mdurohtak.ac.in	M.A. Journalism & Mass Communication
5	Prof. Sushila	Hindi	9896115567 hod.hindi@mdurohtak.ac.in	M.A. Hindi
6	Dr. Anjana Garg	Public Administration	9416214150 hod.public.admin@mdurohtak.ac.in	M.A. Public Administration
7	Dr. A.S Boora	IMSAR	9416477181 dir.imsar@mdurohtak.ac.in	MBA (General) MBA (Hons.) MBA (Business Economic)
8	Dr. (Mrs.) Binu Sangwan	Geography	9813533311 binusangwan1@gmail.com	M.A. Geography
9	Dr. Madhu Nagla	Sociology	9812278793, tele:01262-392462 hod.sociology@mdurohtak.ac.in	M.A. Sociology
10	Dr. Rajender Sharma	Political Science	9215202390 hod.pol.science@mdurohtak.ac.in	M.A. Political Science
11	Dr. Poonam Dutta	English	9810667280 hod.english@mdurohtak.ac.in	M.A. English
12	Dr. A.S. Dalal	Law	9315813273 hod.law@mdurohtak.ac.in	LL.M.
13	Dr. Anita Dagar	Economics	9416522164 hod.economics@mdurohtak.ac.in	M.A. Economics
14	Dr. Bhagat Singh	Physical Education	9896222075 hod.physical@mdurohtak.ac.in	M.P.Ed.
15.	Dr. Santosh Nandal	UILMS, Gurugram	9813379774 director@muilms.com , uilmsmdu@yahoo.com	LLM MBA (Gen.)

CDLU, Sirsa

Sr. No.	Name of the Chairpersons/ Director	Dept. / Institute	Telephone (code No.01666), Mobile No. & Email	Name of Course
1.	Prof. Sultan Singh	Business Administration	239817 chairpersonmgcdlu@gmail.com	MBA MBA (Hons.)
2.	Prof. Sultan Singh	Commerce	239831 dpwarne9@gmail.com	M.Com.
3.	Prof. Deepti Dharmani	Journalism & Mass Comm.	247081 jmccdlu2003@gmail.com	M.A. (Mass Communication)
4.	Dr. Monika Verma	Physical Education	physicaleducationcdlu@gmail.com	M.P.Ed.
5.	Prof. Deepti Dharmani	English	239816 englishdepartmentcdlu@gmail.com	M.A. (English)
6.	Dr. Manoj Siwach	Economics	247132 doecd10@gmail.com	M.A. (Economics)
7.	Prof. Vishnu Bhagwan	Public Administration	248600 cdlupublicadmn@gmail.com	M.A. (Public Administration)
8.	Prof. J.S. Jakhar	Law	247115 lawcdlu@gmail.com	LL.M.

9.	Prof. Deepti Dharmani	Humanities	hindidepartmentcdlu@gmail.com	M.A. (Hindi)
10.	Prof. Vishnu Bhagwan	Social Science	dosscdlu@gmail.com	M.A. (History)
11.	Prof. Vishnu Bhagwan	Social Science	dosscdlu@gmail.com	M.A. (Geography)

BPSMV, Khanpur Kalan (Sonapat)

Sr. No.	Name of the Chairpersons/ Director	Dept. / Institute	Telephone (code No.01666), Mobile No. & Email	Name of Course
1.	Dr. Bhavna Sharma	Commerce	9729177502 bhavnasharma.uni@gmail.com	M.Com.
2.	Prof. Sanket Vij	Management	9812310310 sanketvij@gmail.com	M.B.A.
3.	Dr. Ashok Verma	Political Science	9416371411 ashokgverma@gmail.com	M.A. Political Science
4.	Dr. Sumitra	History	9416273953 sumitradevi2212@gmail.com	M.A. History
5.	Dr. Manju Panwar	Social Work	9996086737 panwarmanju@gmail.com	M.A. Social Work
6.	Dr. Ashok Verma	English	9416371411 ashokgverma@gmail.com	M.A. English
7.	Dr. Kiran Devi	Economics	9416551900 kiranlamba6@gmail.com	M.A. Economics
8.	Dr. Yogesh Chander	Physical Education	9416768558 yogeshvolley@gmail.com	Master of Physical Education

Indira Gandhi University, Meerpur (Rewari)

Sr. No.	Name of the Chairpersons/ Director	Dept. / Institute	Telephone, Mobile No. & Email	Name of Course
1.	Prof. Tej Singh	Economics	Mob. No. 9416372012 teksinghnagar@gmail.com	M.A. Economics
2.	Prof. Tej Singh	Commerce	Mob. No. 9416372012 teksinghnagar@gmail.com	M.Com.
3.	Prof. Narender Kumar	Management	Mob. No. 9050076091 nkgmdu@gmail.com	M.B.A.
4.	Prof. Shri Krishan	Political Science	Mob. No. 08800520040 embu.indo@gmail.com	M.A. Political Science
5.	Dr. Romika Batra	English	Mob. No. 9810125130 romikasukhija@gmail.com	M.A. English
6.	Dr. Romika Batra	Law	Mob. No. 9810125130 romikasukhija@gmail.com	LL.M.
7.	Dr. Romika Batra	Hindi	Mob. No. 9810125130 romikasukhija@gmail.com	M.A. Hindi
8.	Prof. Shri Krishan	History	Mob. No. 08800520040 embu.indo@gmail.com	M.A. History
9.	Prof. R.S. Sangwan	Geography	Mob. No. 8059934998 randhirsangwan56@gmail.com	M.Sc. Geography
10.	Prof. Narender Kumar	Hotel & Tourism Management	Mob. No. 9050076091 nkgmdu@gmail.com	M.B.A. (Tourism & Travel Management)
11.	Prof. Santosh Sharma	Physical Education	Mob. No. 7056708006 Haritosh.sharma@gmail.com	M..P.E.S.

Ch. Bansi Lal University, Bhiwani

Sr. No.	Name of the Chairpersons/ Director	Dept. / Institute	Telephone, Mobile No. & Email	Name of Course
1.	Dr. Suresh Malik	Psychology	9416378762 cblsports@gmail.com	M.Sc.(Psychology)
2.	Dr. Suresh Malik	Physical Education	9416378762 chairperson.phyedu@cblu.ac.in	M.P.Ed.
3.	Dr. Kaushal Sanghi	Commerce	01664-274211 kaushalsanghi@cblu.ac.in	M.Com.
4.	Dr. Rishi Pal	Geography	01664-245209 Rishipal.phy@cblu.ac.in	M.Sc. (Geography)
5.	Dr. Ashwani Kumar	MJMC	01664-274204 ashwani.biotech@cblu.ac.in	M.A. (Journalism & Mass Communication)
6.	Dr. Ashwani Kumar	MSW	01664-274204 ashwani.biotech@cblu.ac.in	Master of Social Work
7.	Ms. Preeti Devi	Economics	9729139947 preeti.commerce@cblu.ac.in	M.A. (Economics)
8.	Ms. Preeti Devi	Management	9729139947 preeti.commerce@cblu.ac.in	MBA
9.	Dr. Sneh Lata	English	9813247292 incharge.english@cblu.ac.in	M.A. (English)
10.	Dr. Sneh Lata	Hindi	9813247292 incharge.english@cblu.ac.in	M.A. (Hindi)
11.	Dr. Kuldeep Kumar	Political Science	incharge.polsc@cblu.ac.in	M.A. (Political Science)
12.	Dr. Kuldeep Kumar	History	incharge.polsc@cblu.ac.in	M.A. (History)

CRSU, Jind

Sr. No	Name of the Chairperson/ Convener Admissions	Dept./Institute	Telephone, Mobile No & Email	Name of Course
1.	Prof. S.K. Sinha	Commerce	9416382552 chmanagement@crsu.ac.in	M.Com.
2.	Prof. S.K. Sinha	Economics	9416382552 chmanagement@crsu.ac.in	M.A. (Economics)
3.	Prof. S.K. Sinha	Management	9416382552 chmanagement@crsu.ac.in	MBA
4.	Prof. S.K. Sinha	Mass Communication	9416382552 chmanagement@crsu.ac.in	M.A. (Mass Comm.)
5.	Dr. Jyoti Sheoran ,	English	9416721206 chenglish@crsu.ac.in	M.A. (English)
6.	Prof. S.K. Sinha	History, Culture & Archaeology	9416382552 chhistory@crsu.ac.in	M.A. (History)
7.	Prof. Sandeep Berwal	Geography	9466642941 chgeography@crsu.ac.in	M.Sc. (Geography)
8.	Prof. Sandeep Berwal	Physical Education	9466642941 chphysicaledu@crsu.ac.in	M.P.Ed.
9.	Prof. S.K. Sinha	Psychology	9416382552 chpsychology@crsu.ac.in	M.A. (Psychology)

CHAPTER-10

SCHEDULE OF ACADEMIC CALENDAR FOR THE SESSION 2018-19 FOR UNDER-GRADUATE COURSES

Event	Duration
Admissions	02.07.2018 to 12.07.2018
1st Teaching Term (odd semester)	13.07.2018 to 05.11.2018
Vacation-I (Diwali)	06.11.2018 to 13.11.2018
Examinations	14.11.2018 onwards*
Winter Vacation-II	18.12.2018 to 31.12.2018
1st Teaching Term (Even Semester)	01.01.2019 to 17.03.2019
Vacation-I	18.03.2019 to 24.03.2019
2nd Teaching Term (Even Semester)	25.03.2019 to 30.04.2019
Examinations	01.05.2019 onwards*
Summer Vacation-II (2018-19)	23.05.2019 to 30.06.2019

FOR POST-GRADUATE COURSES

Event	Duration
Admissions	02.07.2018 to 20.07.2018
1st Teaching Term (odd semester)	21.07.2018 to 05.11.2018
Vacation-I (Diwali)	06.11.2018 to 13.11.2018
2nd Teaching Term (odd semester)	14.11.2018 to 21.11.2018
Examinations	22.11.2018 onwards*
Winter Vacation-II	18.12.2018 to 31.12.2018
1st Teaching Term (Even Semester)	01.01.2019 to 17.03.2019
Vacation-I	18.03.2019 to 24.03.2019
2nd Teaching Term (Even Semester)	25.03.2019 to 30.04.2019
Examinations	01.05.2019 onwards*
Summer Vacation-II (2018-19)	23.05.2019 to 30.06.2019

***Examinations be completed of each class within 25-30 days and the evaluation of Answer Books etc. be got done in remaining days and during vacation.**

Note :

1. The next Academic Session 2019-20 will start from 01.07.2019.
2. If the number of teaching days falls less than 180 days (90 days in each semester) in the academic session 2018-19 due to some unforeseen reasons, it would be the responsibility of each Department/Institute/College to make good the loss by arranging extra classes.
3. **In case results of the Even Semester are not declared in time, provisional admissions in case of ongoing Semesters will be made and classes may commence w.e.f. 13th July, 2018 of U.G. and 21st July, 2018 of P.G. courses.**
4. **The examinations of 6th Semester of U.G. be started w.e.f. 20.04.2019 onwards and other examinations be started w.e.f. 01.05.2019 onwards.**
5. **The State Universities are authorized to make minor changes/adjustment according to their local condition at their own level, keeping in view the condition of minimum 90 teaching days in each semester.**

CHAPTER-11

SCHOLARSHIP/STIPENDS

Kurukshetra University Golden Jubilee Post-graduate Scholarships to be awarded to 90 students of P.G. courses of the University Teaching Departments/(except SFS courses) @ Rs.500/- p.m. for 10 months every year, 45 Scholarships for 1st & 2nd Semester and 45 Scholarships for 3rd & 4th Semester students will be awarded to Below Poverty Line (BPL)/Poor/Needy and deserving students having atleast 2nd division at graduation level. In addition to this, there are other Scholarships/Stipends, State Scholarships and Scholarships/Awards donated by individuals/institutes are awarded by the University for various courses. Notifications in this regard are circulated in all the University Teaching Departments.

Promotion of Science Education (POSE) Scholarship Scheme for Students of UG and PG Sc. Courses :

In order to encourage meritorious students towards science education and to support them for continuation of their science education upto higher level, Department of Science & Technology provides Scholarships to the 3-Yr. B.Sc./4-Yr. BS/5-Yr Integrated M.Sc./M.S. courses and 2-Yr. M.Sc. course students opting for basic and natural science subjects viz. (1) Physics ; (2) Chemistry; (3) Mathematics ; (4) Biology ; (5) Statistics ; (6) Geology ; (7) Astrophysics ; (8) Astronomy ; (9) Electronics ; (10) Botany ; (11) Zoology ; (12) Bio-Chemistry ; (13) Anthropology ; (14) Micro-biology ; (15) Geo-physics ; (16) Geo-chemistry ; (17) Atmospheric Science & (18) Oceanic Sciences. 150 Students each of B.Sc. 1st Yr. and M.Sc. (P) are selected on merit basis. Scholarship of Rs. 4000/- per month in a year to B.Sc. students and Scholarship of Rs.6000/- per month once in a year is provided to M.Sc. students. The details of the scheme is available on office website: www.dstharyana.org

CHAPTER-12

CURBING THE MENACE OF RAGGING

1. Ragging in educational institutions is banned and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 as well as under the penal law for the time being in force.
2. **The following will be termed as the act of ragging : any disorderly conduct whether by words spoken or written or by an act, which has the effect of teasing, treating or handling with rudeness any other student(s), indulging in rowdy or indisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in fresher or junior student(s) or asking the student(s) to do any act or perform something, which such student(s) will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.**
3. Junior students may contact their Chairpersons or other University functionaries like Proctor, Dean Students Welfare, Chief Warden, Wardens or Chief Security Officer for help and guidance.
4. Each university will upload the instructions against ragging on its website alongwith Anti Ragging Helpline Toll Free Number and will also make a Anti Ragging Committee as per UGC Regulations.
5. Candidates are required to submit the following two undertakings to ensure that they shall not be indulge in ragging (above type of activities). Undertaking by the Student (Annexure –IX) Undertaking by Parents/Guardian (Annexure –X)

CHAPTER-13

ADMISSION RULES AND PROCEDURE FOR INTERNATIONAL STUDENTS

1. Introduction

These rules define the procedure for the admission of international students to various courses of all the State Universities. These rules are based on General Guidelines issued by the University Grants Commission (UGC), Association of Indian Universities and Statutory/Regulatory directives issued from time to time

2. The Office

The Office of Advisor, International Student shall provide necessary guidance for admission of foreign students to the various courses run in the State Universities. All correspondence related to international students should be addressed to the Office of the Advisor, International Students of the concerned universities.

3. International Students

- i) **Foreign Student:** Students holding passports issued by foreign countries including Persons of Indian Origin (PIO) who have acquired the nationality of foreign countries.
- ii) **Persons of Indian Origin (PIO):** PIO shall mean the Persons who are citizens of other countries (except Pakistan and Bangladesh) who at any time held an Indian Passport, or who or either of his parents or any of his grand parents was a citizen of India by virtue of the provisions of the Constitution of India or Sec 2 (b) of Citizenship Act, 1955 (Act No. 57 of 1955).
- iii) **Non-Resident Indians (NRIs):** Only those Non Resident Indian students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be treated as international students. This will include the students studying in the schools or colleges situated in the foreign countries even if affiliated to the Boards of Secondary, Higher Secondary Education or Universities located in India, but will not include students studying in those schools and colleges (situated in India) and affiliated to the Boards Secondary Higher Secondary Examinations from Boards or Universities located in foreign countries as external students and Dependents of NRI studying in India will not merit the status of International Students.

4. Documents Required for Admission of International Students

- i) **VISA:** All the international students shall require a student VISA endorsed to the concerned universities for joining the full time courses. Admitted Foreign Students shall obtain a **STUDENT VISA** in the name of that University on the basis of admission with in one Month from the date of admission for the prescribed duration of the course. A copy of this **VISA** is to be submitted in the office of Advisor, International Students of the concerned University.

Students wishing to join a research programme will require a research VISA endorsed to the concerned University. The visa should be valid for prescribed duration of the course. VISA is not required for NRI students.

- ii) **Certificate from Association of Indian Universities (AIU):** The course on which eligibility is relied upon must be included in the list of the Association of Indian

Universities (AIU). In case the University/Board is not included in the said list, the candidate has to obtain and submit Equivalence Certificate to this effect from the Association of Indian Universities.

Submission of Equivalence Certificate from AIU is mandatory for Foreign Nationals.
The AIU address is given below:

The Secretary General
Association of Indian Universities
AIU House,
16, Comrade Indrajit Gupta Marg
New Delhi-110002
Phone No. (91) - 11-23230059; (91) – 11-23232429
Fax No.(91) – 11-23232131
E-mail: aiu@dell2.vsnl.net.in
Website: <http://www.aiuweb.org>

- iii) **Prior Security Clearance:** All international students desiring to undertake any research work or join a Ph.D or M. Phil. programme must obtain prior security clearance from the Ministry of Home Affairs and the approval of Department of Secondary and Higher Education, Ministry of Human Resource Development, Government of India and this must be on the research visa endorsed to the university or institution concerned.
- iv) **Attestation by concerned Embassy/High Commission/Consulate:** All attestation must be done by the concerned Embassy/High Commission/Consulate of the relevant country in India. The document without attestation shall be summarily rejected.
- v) **Attested Transcripts:** Candidate applying from their own country should get their transcripts of certificates attested by the concerned accredited authorized Government Agency and also duly certified by the Indian Embassy or Consulate as the case may be. Attested copies of Senior School Certificate/Bachelor's Degree/Master's Degree or equivalent thereof should be attached.
- vi) **Character Certificate:** A Character Certificate from the Head of the Institution last attended alongwith its attestation by the concerned Embassy/High Commission/ Consulate should be submitted.
- vii) **Medical Certificate:** All the international students have to undergo the medical examination and get the medical fitness certificate. As per government rules all international students entering India on student visa have to be tested for HIV and will not be given admission if found to be positive.
- viii) **Registration in Foreign Regional Registration Office (FRRO) :** Within 14 days of arrival in India, the international student has to register his name with the police in the Foreigner Regional Registration Office (FRRO) of the local police. For this the following documents shall be submitted by the admitted students to the Office of the Advisor, International Students :
 - a) Photocopy of the Passport
 - b) Photocopy of the VISA
 - c) Proof of Residence

- d) Proof of Admission
 e) Four Passport Size photographs
 f) HIV Report.
5. **Eligibility Qualifications:** International students should fulfill the minimum eligibility condition prescribed for admission as per the requirements of the course applied for. HOWEVER, such candidates shall NOT be required to undergo the admission Entrance Exam..
6. **Supernumerary Seats for International Students:**
- 15% supernumerary seats shall be available for international students in all the courses run by the University at its campus including the AICTE approved courses.
 - Candidates to the Supernumerary seats shall be required to fulfill the eligibility criteria for the course applied. HOWEVER, such candidates shall NOT be required to undergo the admission Entrance Exam..
 - Candidates under this category shall be required to fulfill all/any other conditions as may be prescribed and notified by the concerned university from time to time.
 - Candidates seeking admission under Supernumerary seats will have to apply on a prescribed form which will be available from the office of the Advisor, International Students, concerned University or this form can be downloaded from concerned University website.
 - This application form should be submitted to the office of the Advisor, International Students, alongwith the attested/certified copies of all requisite documents mentioned in the form.
 - In case applications are received in excess against the allotted seats in particular course, interse merit will be prepared.
7. The international students are required to enquire about the fees from the concerned university. Fee Structure for Supernumerary Seats in Kurukshetra University is as under :

COURSE	DISCIPLINE/STREAM	FEE Per Annum
Under-graduate	Science/Technical/Engineering/Management/Pharmacy/ Law/Tourism/Hotel Management/Journalism & Mass Communication/ Computers	\$US 2000
For other UG Courses	-----	\$US 1000
Post-Graduate	Science/Technical/Engineering/Management/Pharmacy/ Law/ Tourism/Hotel Management/Journalism & Mass Communication/ Computers	\$US 2500
For other PG Courses	-----	\$US 2000
M.Phil.	For all Courses	\$US 2000
Ph.D.	For all Courses	\$US 2000

8. **Admission of the Foreign Students will be made by the concerned university at their own level.**
9. **Vacations:** Information regarding vacations is available on the University website: www.kuk.ac.in
10. **Hostel Facilities:** Kurukshetra University endeavours to provide hostel facilities to almost all outstation students. Each hostel is provided with indoor and outdoor facilities for games and

sports. Recreation facility like T.V. sets is also provided. The detail of hostel fee can be obtained from the offices of Chief Wardens (Boys & Girls Hostels), Kurukshetra University, Kurukshetra. **For the universities other than Kurukshetra University, Kurukshetra, the international students are advised to visit the website of concerned university for hostel facilities.**

11. Important Telephone Numbers of Kurukshetra University Functionaries:

1. Vice-Chancellor 01744-238039 (O).
2. Registrar- 01744-238026 (O).
3. Dean, Academic Affairs- 01744-238045 (O).
4. Dean, Students Welfare- 01744-238096 (O).
5. Chief Warden (Boys Hostel)- 01744-238711 (O).
6. Controller of Examinations- 01744-238377 (O).
7. Advisor, International Students : 7082113049.
E-mail: Advisor.is.kuk@gmail.com

12. Cancellation of Admission: The admitted students should note that his admission stands automatically cancelled if:

1. He/She fails to obtain long term Student/Research Visa in the name of the Kurukshetra University, Kurukshetra only from the Indian Embassy in his/her country on the basis of the letter of provisional admission.
2. He/She fails to produce Original Statement of marks/grade point average certificate of the last qualifying examination or equivalent thereof at the time of admission.
3. He/She is found to be medically unfit.
4. He/She fails to fulfill any condition of eligibility for admission to the Course

Instructions regarding Bonafide Residents of Haryana issued vide letter No.62/17/95-6 GSI dated 3rd October, 1996, No.62/32/2000-6GSI dated 23rd May, 2003, No.62/27/2003-6GSI dated 29th July, 2003 and No.62/62/2011-6GSI dated 17th January, 2012 by the Chief Secretary to Government, Haryana.

Subject: Bonafide residents of Haryana - Guidelines regarding.

1. I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/ medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate :-
 - (i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.
 - (ii) Children/Wards (if parents are not living)/Dependents : -
 - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
 - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;
 - (iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
 - (iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
 - (v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
 - (vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
 - (vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are :
 - (a) Citizen of India;
 - (b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.

(viii) Children & Wards of the accredited journalists residing at Chandigarh and recognised by Govt. of Haryana.

2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions/Tehsildars of Revenue to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/ Wards/Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.
3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/ Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
5. The children/wards/dependents of the employees of Punjab & Haryana High Court, who are discharging their duties in connection with the affairs of the State of Haryana and have not availed facility from their parent State, the State of Punjab and U.T. Administration Chandigarh, would also be eligible for grant of Resident Certificate of the State of Haryana only for the purpose of admission in academic/technical/ medical institutions of the State of Haryana. However, in that case the employees of the Punjab & Haryana High Court shall be entitled to draw this benefit at one place/State only. Head of the Department of the Punjab & Haryana High Court would be competent to issue such a certificate.

LIST OF THE SCHEDULED CASTES IN HARYANA

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Ad Dharmi	14.	Dhanak	26.	Od
1(A).	Aheria, Aheri, Hari, Heri, Thori, Turi				
2.	Balmiki	15.	Dhogri, Dhangri, Siggri	27.	Pasi
3.	Bangali	16.	Dumna, Mahasha, Doom	28.	Perna
4.	Brar, Burar, Berar	17.	Gagra,	29.	Pherera
				29(A).	Rai Sikhs
5.	Batwal, Barwala	18.	Gandhila, Gandil, Gondola	30.	Sanhai
6.	Bauria, Bawaria	19.	Kabirpanthi, Julaha	31.	Sanhal
7.	Bazigar	20.	Khatik	32.	Sansi, Bhedkut Manesh
8.	Bhanjra	21.	Kori, Koli	33.	Sansoi
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhatoi, Bhambi, Chamar-Rohidas, Jatav, Jatava, Ramdasia	22.	Marija, Marecha	34.	Sapela, Sapera
10.	Chanal	23.	Mazhabi, Mazhibi Sikh	35.	Sarera
11.	Dagi	24.	Megh, Meghwal	36.	Sikligar, Bariya
12.	Darain	25.	Nat, Badi	37.	Sirikiband
13.	Daha, Dhaya, Dhea				

LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-A)

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Naik	25.	Gorkhas	49.	Raigar
2.	Barra	26.	Gawala, Gowala	50.	-
3.	Beta, Hensi or Hesi	27.	Gadaria, Pal, Bagnel Diaya	51.	Rechband
4.	Bagria	28.	Garhi -Lohar	52.	Shorgir, Shergir
5.	Barwar	29.	Hajjam, Nai, Naie, Sain	53.	Soi
6.	Barai, Tamboli	30.	Jhangra Brahman, Khati, Suthar, Dhiman Brahmin, Tarkhan, Barahai, Baddi	54.	Singhikant, Singiwala
7.	Baragi, Bairagi, Swami, Sadh	31.	Joginath, Jogi, Nath, Yogi	55.	Sunar, Zargar, Soni
8.	Battera	32.	Kanjar or Kanchan	56.	Thathera, Tamera
9.	Bharbhunja Bharbuja	33.	Kurmi	57.	Teli
10.	Bhat, Bhatra, Darpi, Ramiya	34.	Kumhars, Prajapati	58.	Banzara, Banjara
11.	Bhuhalia Lohar	35.	Kamboj	59.	Weaver (Jullaha)
12.	Changar	36.	Kanghera	60.	Badi/Baddon
13.	Chirimar	37.	Kuchband	61.	Bhattu/Chattu

14.	Chang		38.	Labana		62.	Mina
15.	Chimba, Chhipi, Chimpa Darzi, Rohilla		39.	Lakhera, Manihar, Kachera		63.	Rahbari
16.	Daiya		40.	Lohar, Panchal-Brahmin		64.	Charan
17.	Dhobis		41.	Madri		65.	Chaaraj (Mahabrahman)
18.	Dakaut		42.	Mochi		66.	Udasin
19.	Dhimar, Mallah, Kashyap-Rajpoot, Kahar Jhinwar, Dhinwar, Khewat, Mehra Nishad Sakka, Bishti, Sheikh-Abbasi		43.	Mirasi		67.	Ramgarhia
20.	Dhosali, Dosali		44.	Nar		68.	Rangrez, Lilgar, Nilgar, Lallari
21.	Faquir		45.	Noongar		69.	Dawala, Soni-Dawala, Nyaaria
22.	Gwaria, Gauria or Gwar		46.	Nalband		70.	Bhar, Rajbhar
23.	Ghirath		47.	Pinja, Penja		71.	Nat (Muslim)
24.	Ghasi, Ghasiara or Ghosi		48.	Rehar, Rehara or Re		72.	Jangam

LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-B)

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Ahir/Yadav	3.	Lodh/Lodha/Lodhi	5.	Meo
2.	Gujjar	4.	Saini, Shakya, Koeri, Kushwaha, Maurya	6.	Gosai/Gosain/Go swami

At present, Raigar, Mochi, Weaver (Julaha) (BC) and Julaha (SC) and Badi Castes find a mention in the list of both Scheduled Castes and Backward Classes. The persons belonging to these Castes who are not covered under the Scheduled Castes on account of being Non-Hindus and Non -Sikh can take the benefits under the backward classes only.

State-wise List of fake Universities declared by the University Grants Commission

	Bihar
1.	Maithili University/Vishwavidyalaya, Darbhanga, Bihar
	Delhi
2.	Commercial University Ltd., Daryaganj, Delhi
3.	United Nations University, Delhi
4.	Vocational University, Delhi
5.	ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi
6.	Indian Institute of Science and Engineering, New Delhi
7.	Vishwakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033
8.	Adhyatmik Vishwavidyalaya (Spiritual University) 351-352, Phase-I, Block-A, Vijay Vihar, Ritala, Rohini, Delhi-110085.
	Karnataka
9.	Badganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka
	Kerala
10.	St. John's University, Kishnattam, Kerala
	Maharashtra
11.	Raja Arabic University, Nagpur, Maharashtra
	West Bengal
12.	Indian Institute of Alternative Medicine, Kolkata
13.	Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2 nd Floor, Thakurpurkur, Kolkatta-700063
	Uttar Pradesh
14.	Varanaseya Sanskrit Vishwavidyalaya, Varanasi (U.P.) Jagatpuri, Delhi
15.	Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, U.P.
16.	Gandhi Hindi Vidyapith, Prayag, Allahabad (U.P.)
17.	National University of Electro Complex Homeopathy, Kanpur (U.P.)
18.	Netaji Subhash Chandra Bose University (Open Univ.), Achaltal, Aligarh, U.P.
19.	Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura (U.P.)
20.	Maharana Partap Shiksha Niketan Vishwavidyalaya, Pratapgarh (U.P.)
21.	Indraprastha Shiksha Prishad, Institutional Area, Khoda, Makanpur, Noida Phase-II, U.P.
	Odisha
22.	Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No.242, Pani Tanki Road, Shaktinagar, Rourkela
23.	North Orissa University of Agriculture & Technology, Odisha
	Puducherry
24.	Sree Bodhi Academy of Higher Education, No. 186, Thilaspeta, Vazhuthavoor Road, Puducherry-605009

Examinations of the following Boards not recognized for the purpose of higher studies :

1.	All India Board of Secondary Education, New Delhi
2.	Uttar Madhyama & Purva Madhyama of MDU Rohtak (Gurukul Jhajjar Scheme)
3.	Central Board of Higher Education, New Delhi
4.	Board of Adult Education and Training/Board Shiksha Sansthan, New Delhi
5.	Any Diploma/Exams. of Prachin Kala Kendra, Chandigarh
6.	Bhartiya Shiksha Prishad, Lucknow
7.	Board of Higher Secondary Education, Delhi
8.	Hindi Sahitya Sammelan, Prayag, Allahabad (U.P.)
9.	Indian Education Council of U.P., Lucknow

Bhartia Shiksha Parishad Lucknow, UP- the matter is subjudice before the District Judge-Lucknow.

Note: This is not an exhaustive list of Fake Universities and Boards. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is also required to be consulted. www.ugc.ac.in

GROUP PERSONAL INSURANCE OF STUDENT PROPOSAL/NOMINATION PROFORMA

(To be filled by the student)

1. Name and Address of Proposer : Dean Students' Welfare, Kurukshetra University, Kurukshetra.
2. Name and Permanent Address of the Student
3. Father's Name
4. Class and Section
5. Class Roll No.
6. Any Disability (Please specify)
7. Period of Insurance 2018-19 (01.07.18 to 30.06.19)
8. Sum Insured Rs. One Lac
9. Name and Complete Address of
 Nominee/Assignee
- Relation with Insured

I declare that the above information is true to the best of my knowledge and belief and that I have disclosed all particulars affecting the assessment of the risk. I agree that this proposal and declaration shall be the basis of the contract between me and the company. I also declare that I do not suffer from any disability other than described above.

Place.....

Dated.....

Dated :.....

Signature of the student

Countersigned
 Chairperson/Director,
 Department/Institute of _____
 Kurukshetra University, Kurukshetra.

.....
ADDRESS SLIPS

PLEASE WRITE YOUR NAME AND MAILING ADDRESS IN THE THREE PLACES BELOW :

1.		2.	

3.		4.	

CHARACTER CERTIFICATE

Name of the Department/College.....Session.....Certified that
Mr./Miss/Mrs.....son/daughter of Shri.....
.....has been a bonafide student of this Department/College during
the period.....He/She appeared in the Examination
of the University/Board held inunder Roll No.....and *passed
obtaining.....marks out ofmarks or *failed/*placed under compartment in the
subject of

1. Academic Distinction, if any.....
2. Co-curricular activities, if any.....
3. Brief particulars of disciplinary action by College/Department/University (including punishments such as expulsion, warning, fined for violation of College/Department/Hostel rules, UMC/ Disqualification etc., if any.....
4. General Conduct during stay in the Institution: Good/Satisfactory/Unsatisfactory.

Dated:.....

Signatures of the Principal/
Chairperson of the Deptt.
(with office seal)

*Strike out whichever is not applicable.

Annexure-II

HARYANA GOVERNMENT

Certificate Sr.No. _____ /Year _____ Tehsil _____.

Photo of applicant to be attested by the issuing authority
--

SCHEDULED CASTE CERTIFICATE

This is to certify that Shri/Smt./Kumari _____ son/daughter of
Shri _____ resident of Village/Town _____ Tehsil _____
Distt. _____ of the State/Union Territory _____ belongs to the
_____ Caste/Tribe, which is recognised as a Schedule Caste/Schedule Tribe under the Constitution
(Scheduled Caste) Order, 1950.

Signature with seal of issuing Authority

Dated : _____

Place : _____

Full Name

Designation

Address with Telephone No. with code

Issuing Authority: Tehsildar-cum Executive Magistrate,
Naib Tehsildar-cum Executive Magistrate,
Head of Department in case of Govt. employees

BACKWARD CLASS CERTIFICATE (BLOCK 'A' or 'B')

Photo of
applicant to be
attested by the
issuing authority

This is to certify that Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of Village/Town _____ Tehsil _____ Distt. _____ of the State/Union Territory _____ belongs to the _____ Caste, which has been notified as Backward Class by the Haryana Government and is placed in Block _____ (mention Block 'A' or 'B').

This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No.1170-SW(1)-95 dated 07.06.1995, No.22/36/2000-3GS-III dated 09.08.2000 & No.213-SW(1)-2010 dated 31.08.2010, Haryana Govt. instructions No.59 SW(1)-2013 dated 24.01.2013 and 808-SW(1) dated 17.08.2016.

This certificate is being issued to him/her on the basis of verification of Sarpanch/ Patwari/Kanungo.

Signature with seal of issuing Authority

Full Name

Designation

Address with Telephone No. with code

Sr. No.:.....

Place :.....

Dated :.....

Issuing Authority : Tehsildar or Naib Tehsildar
Head of Department in case of Govt. employees

AFFIDAVIT

(By the Parents of the Backward Class Category Candidates)

I _____ Father/Mother of _____ Resident of _____ seeking admission to _____ course in _____ (University/Dept./Institute) do hereby solemnly affirm & declare that I belong to _____ caste which is included in the list of Backward Classes Block 'A'/'B' / _____ approved by the Haryana Govt. I further declare and affirm that I and my wife/husband are not covered under the criteria fixed by Haryana Govt. vide letter No. 1170/SW(1)-95 dated 07.06.95, No.22/36/2000-3GS-III dated 09.08.2000, No.22/22/2004-3GS III dated 22.01.2009. No.213-SW(1)-2010 dated 31.08.2010, Haryana Govt. instructions No.59 SW(1)-2013 dated 24.01.2013 and 808-SW(1) dated 17.08.2016 and for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes Category.

I further undertake that in case the information contained in the above para is found false at any stage, the Competent Authority will be entitled to cancel the admission.

DEPONENT

Dated:.....

Place:.....

VERIFICATION

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

The affidavit should not be before the month of May, 2018.

CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED MILITARY/PARA-MILITARY PERSONNEL, EX-SERVICEMEN OR EX-PERSONNEL OF PARA-MILITARY FORCES

Certified that Number _____ Rank _____ Name _____
Son of _____ Father of _____ Resident of Village _____
Post Office _____ Tehsil _____ Distt. _____
belonging to the State of Haryana, has served in the Army / Air-Force/Navy/Name of the Para-Military Force) _____ from _____ to _____ and subsequently invalidated out of service as under :

- 1) Medical Category i) for JCO' s ii) for ORS : Shape-I, II, III etc. _____ iii) for Rank/Designation (in case of Para-Military Forces) 2) Reason of discharge/retirement _____
- 3) Death whether killed in action _____ or any other reason _____ 4) If killed in action name of the war/operation _____
- 5) Disabled : Whether disabled during the war/operation(name) 6) Nature of disability i) whether permanent i.e. for life ii) whether temporary up to what extent) Next RSMB IS DUE Name of Records _____

Case No.

Date :

Signature of the issuing authority with designation and official seal and stamp

Note : Only the certificate issued by the Officer duly authorized by the Army/Navy/Air-Force/Concerned Para-Military Force Headquarters, as the case may be, shall be entertained.

MEDICAL CERTIFICATE FOR DIFFERENTLY ABLED
OFFICE OF THE CHIEF MEDICAL OFFICER _____

No. _____

Dated _____

Certified that Sh./Km./Smt _____ son/daughter/wife of Sh. _____ resident of _____ District _____ appeared before the Medical Board for medical check up. On his/her Medical Examination, it is found that the nature of Differently Abled/disability is _____% and (as applicable), is as under :

1. Blind or Low vision _____
2. Hearing impairment _____
3. Locomotor disability/cerebral palsy _____

Thus the candidate is Differently Abled as per standard norms of Haryana.

(Signature of the Applicant)

Chief Medical Officer

Dated : _____

_____, Haryana

Place : _____

*The Differently Abled disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.

Annexure-VII

CERTIFICATE TO BE FURNISHED BY
CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTER

Certified that Mr./Ms. _____ son/daughter of Shri _____ resident of (Complete address) _____ Freedom Fighter of Haryana (Identity No. _____) is father/grandfather of Mr./Ms. _____ of Village/Town _____ Police Station _____ Tehsil _____ District _____

Sr.No. : _____

Dated : _____

Place : _____

Deputy Commissioner of concerned
District of Haryana
(Office Stamp)

**CERTIFICATE FOR THE EX-SERVICEMEN OF
INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number _____ Rank _____ Name _____ Son of
Sh. _____ Father of _____ Resident of Village _____ Post Office _____
Tehsil _____ Distt. _____ belonging to the State of Haryana, as per his/her service record at the
time of entry into service, had served in the Army/Air Force/Navy/_____ (Name of the Para-Military
Force) from _____ to _____ and subsequently discharged/retired from the service
on _____ as per his/her service record. At the time of entry into service the home address given is
_____ (Distt. _____) Haryana.

Place : _____
Dated : _____

Signature
Officer Commanding/
Competent Authority
(with Official Seal)

.....

SELF DECLARATION BY THE STUDENT

(No affidavit required)

1. I, _____ (*full name of student with admission/registration/enrollment number*) S/o, D/o Mr./Mrs./Ms. _____ having been admitted to _____ (*name of the institution*), have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - (a) I will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2018.

Signature of the Student
Name :

SELF DECLARATION BY PARENT/GUARDIAN

(No affidavit required)

1. I, Mr./Mrs./Ms _____ (*full name of parent/ guardian*)
father/mother/guardian of, _____ (*full name of student with
University Roll Number*), having been admitted to _____ (*name of the
institution*) have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL
INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said
Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and
administrative action that is liable to be taken against my ward in case he/she is found guilty of or
abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under the
Ordinance.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that
may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to
Ordinance without prejudice to any other criminal action that may be taken against my ward under any
penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the
country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging;
and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable
to be cancelled.

Declared this _____ day of _____ month of _____ 2018.

Signature of the Parent/Guardian

Name : _____

Address : _____

Telephone/Mobile No. _____

Email ID _____

AFFIDAVIT

(Specimen of Affidavit by the parent for Supernumerary Seat for Single Girl Child)

(on non-judicial paper of **Rs. 10/-**duly attested by 1st Class Magistrate)

We, _____ father and mother of Miss _____ resident of _____ (full address) do hereby, solemnly declare and affirm as under :-

- 1. That we are permanent resident of _____
- 2. That Miss _____ born on _____ at _____ (place of birth) is the only (Single) Girl Child of the deponent(s), who is seeking admission in _____ course for the session 2018-19.

OR

- 3. Miss _____ is one amongst the only two girl children (Miss _____ born on _____ at _____ (place of birth) and Miss _____ born on _____ at _____ (place of birth) with no male child of the deponent(s), who is seeking admission in _____ course for the session 2018-19 and we shall not claim the benefit of supernumerary seat for the second girl (Name _____) in the course(s) being run in the _____ (University) for the session 2018-19.
- 4. That the deponent(s), have only one (Single) girl child.

OR

- 5. That the deponent(s), have only two girl children and no other living child/children.

Signatures of Deponent(s),

Place: _____

1. _____

Date: _____

2. _____

Verification:

Verified that the contents of the above affidavit are true and correct to the best of our knowledge & belief and nothing has been concealed therein.

Signatures of Deponent(s),

Place: _____

1. _____

Date: _____

2. _____

(Strike out whichever is not applicable)

KURUKSHETRA UNIVERSITY KURUKSHETRA(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)Paste passport
size color
unattested
photograph (Not
to be stapled)**STUDENTS INFORMATION FORM***(This form is to be filled completely by the candidate in his/her own handwriting at the time of admission and is to be signed by the parents of the students)*

Name	:	Phone No.	:
Father's Name	:	Phone No.	:
Mother's Name	:	Phone No.	:
Class	:	E-mail ID	:
Roll No.	:		
Dept./Institute	:		
Do you reside in Hostel	:(Yes/No)_____		
	(Mentioned the name of Hostel, if yes)		
Permanent Address	:_____		
	:_____		
	:_____		
(Attach a copy of Ration Card/Aadhaar Card in support of the above address)			
Phone No. of a person who is to be contacted in case of an Emergency	:		
Blood Group	:		
Whether your name exist in a voter list of any Assembly/Parliament Constituency (If yes, attach copy of Voter Identity Card	:		
Dated :_____			(Signature of Student)
Declaration :			
Certified that all the above information given by my ward are correct to the best of my knowledge. (Attach a photocopy of Voter ID Card/PAN Card/Aadhaar Card of Father/Mother)			
Dated :_____			(Signature of Father/Mother)

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

('A+' Grade, NAAC Accredited)

**APPLICATION FOR ADJUSTMENT OF DUES/FEES
(After the change of Department)**

I _____ Student of _____ Class Roll No _____ is now leaving the Department after taking admission in class _____ as I have been selected for admission in the Department of _____ at Sr. No. _____ in the admission list. Please adjust my security/other dues already paid by me for the course of _____ except admission fee.

Date :

Signature of Student

The above student has left the Department after taking admission. His/her security/other dues may be adjusted under the rules, as nothing is due against the student.

Date:

**Signature of Chairperson
with Official Seal**

(a) Certified that the above student has taken admission in Class _____
Department of _____ Roll No. _____

Date:

**Signature of Chairperson
with official Seal**

For Office Use Only

A sum of Rs. _____ (Rupees _____) may kindly be adjusted, please.

**Assistant Incharge
(Fee Section)**

Adjustment Allowed

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

('A+' Grade, NAAC Accredited)

APPLICATION FOR WITHDRAWAL OF ADMISSION AND REFUND OF FEE

To

Sir,

It is submitted that I want to withdraw my admission. So you are hereby requested to refund my fee after deduction as per University Rules. My details are as under:

Course	:	_____
Department/Inst./College	:	_____
Academic Session	:	_____
Name of the Candidate	:	_____
Father's Name:	:	_____
Category	:	_____
Date of Admission	:	_____
Reason for Withdrawal	:	_____
Date of withdrawal	:	_____
Correspondence Address	:	_____
	:	_____
	:	_____
	:	_____
Email	:	_____
Mobile Number	:	_____
Bank Account Number	:	_____
IFSC Code of the Bank	:	_____
Name of Bank/Branch	:	_____
Aadhar Number	:	_____

Document to be attached:

- Self attested photo copy of the fee receipt
- Self attested photo copy of the Aadhar
- Self attested photo copy of the page of Bank Pass book indicating Account Holder Name/Number/IFSC etc.

Date :

(Signature of the Candidate)

VERIFIED AND RECOMMENDED

Signature with seal of Chairperson/Director/Principal/Head
of Department/Institute/College



KURUKSHETRA UNIVERSITY

(Established by the State Legislature Act XII of 1956)

SIDE - 1

OMR ANSWER SHEET

निम्न प्रविष्टियों को केवल बॉल प्वाइंट पेन से ही भरें
FILL THE FOLLOWING ENTRIES WITH A BALL
POINT PEN ONLY

Test Booklet Code

Question Booklet No.

Name of Exam

Date of Exam

ROLL NUMBER

अनुक्रमांक

NAME OF THE CANDIDATE (IN CAPITAL LETTERS)

अभ्यर्थी का नाम

DATE OF BIRTH

जन्म तिथि

Day

Month

Year

NAME OF EXAMINATION CENTRE (IN CAPITAL LETTERS)

परीक्षा केन्द्र का नाम

NAME OF THE COURSE

कौर्स का नाम

SIGNATURE OF CANDIDATE

INSTRUCTIONS FOR MARKING ON SIDE - 2

पृष्ठ-2 पर (पीछे) उत्तर अंकित करने के लिए अनुदेश

- केवल काले या नीले बॉल प्वाइंट पेन का प्रयोग करें।
USE BLACK OR BLUE BALL POINT PEN ONLY



- जितने प्रश्न दिये गए हैं केवल उतने ही उत्तर क्रमांक का प्रयोग करें।
Use the Answer serials to the extent question are given.

- प्रत्येक प्रश्न का उत्तर उसके नीचे बने खानों में से एक को जिसे आप सही समझने हो पूरा-पूरा गहरा भरें जैसा कि नीचे दर्शाया गया है।

Darken completely only one response which you think is correct as shown in the figure below.

Correct Method



- निम्न प्रकार से अपना उत्तर न भरें अन्यथा यह गलत हो जायेगा।

Do not fill the Response as shown below otherwise it will be treated as wrong.

Wrong Methods



- उत्तर के लिए दिये जाने को भरिए। इस उत्तर पत्र पर अन्य कोई खरोंच या निशान न लगाएँ।

Mark only in the space provided. Please do not make any stray marks on the answer sheet.

- इस उत्तर पत्र पर किसी भी तरफ रफ कार्य न करें।

Rough work must not be done on either side of this answer sheet.

- प्रत्येक प्रश्न का उत्तर घाट में दिये गये संबंधित क्रमांक के सामने बने खाने को गहरा भरकर दीजिये।

Mark you answer only in the appropriate space given against the number corresponding to the question you are answering.

SIGNATURE OF INVIGILATOR

